

JEFFERSON COUNTY 9-1-1 DISPATCH
Minutes of Regular Meeting
May 22, 2025

A regular meeting of the Jefferson County 9-1-1 Dispatch Board was duly called to order at 01:00 pm at Jefferson County 9-1-1 Dispatch including an electronically linked social media source (ZOOM) by Chairman John Scullin. The following members of the Board were in attendance:

John Scullin – Chairman (zoom)
David Kennedy – Vice-Chairman (arrived at 1:03)
Jamie Guinn – Member (zoom)
Rachelle Roe- Member (zoom)
Andy Sides – Member
Perry Tindall – Member

Also present: John Whitehead – Chief
David Bieser – Assistant Chief
Bob Sweeney – Counsel
Penni May – Business Manager

Absent Brian Taylor – Secretary

Guests: Angie Edmond, Chris Hermann, Kara Lewis, Michelle Caraway, Shawn Legens, Tom Nahlik, Travis Missey, Brandon Remming, Maddie Marqua (Jeffco 9-1-1), Sam Kraus (Motorola)(via zoom)

Agenda –Chairman Scullin presented the agenda; Chief Whitehead requested to amend the agenda and move the HR Position to Executive Session. A Motion was made by Rachelle Roe seconded by Andy Sides to approve the amended agenda. All present were in favor.

Minutes –Chairman Scullin presented the minutes of the regular session meeting of April 24, 2025. A Motion was made by Perry Tindall, seconded by Jamie Guinn to approve the regular session Minutes of April 24, 2025. All present were in favor.

Guests Forum & Comments: None

Committees:

Jefferson County Emergency Services – None

Operations Meeting – Chief Whitehead reported, discussions were held regarding new event types.

Chief's Report:

Telecommunicator Recognition – Chief Whitehead presented a Certificate of Outstanding Performance to Telecommunicator Brandon Remming. He was also presented with a stork pin for his assistance in the delivery of a baby.

Perfect Attendance – Chief Whitehead presented the attendance reports. The agency had 23 employees with perfect attendance for the month April 2025. He also presented a 12 month overview report of the attendance.

Call Statistics Report – Chief Whitehead presented the statistic report for the month of March 2025. The newly graphed report will show the heaviest call volume of the day. The report will assist his team with the possibility of making some change to the staffing at certain times of the day or night. He did reference the date of April 22, 2025, call volume. It only reported 247 calls that day, but that is not an accurate

number. This was the day the internet was down in the agency. The new reports will also show the hour of the day, when the radio room is the busiest

Total Calls 12,001 (9-1-1 Calls-5,521)

Public Relations Report – Chief Whitehead presented the Public Relations Report. He stated the Little Heroes program is doing well. The team for this program will consist of 10 telecommunicators that will be trained to take the program out into the schools and events. The agency did attend the CIT Banquet where our own Madelyn Marqua received the “Outstanding CIT Office Award”. We also attended the Memorial Award Breakfast. We also had a Media Relations where Jasmine Huda from Fox 2 News came to the center for a story on the peer report story, along with a follow-up story regarding Police Officer Ryan O'Connor being able to meet the telecommunicators who were on duty the day he was shot on duty.

That story will be airing on the evening news at 9pm.

Training Report – Chief Whitehead presented the Training Report and informed the board; Chief of Staff Chris Hermann has been very busy with the training program. He will be teaching academy style training with the new hires coming on board. We also have rehired two previous employees that were telecommunicators that have come back, and the transition should be easy.

QA/QI report – Chief Whitehead submitted the QA/QI report. Michelle has been doing great work. Her reports indicated the staff is doing great work answering calls. Michelle will be moving back to the main facility full-time and no longer working remotely. She will be utilizing the quiet room as an office. We will begin the training on the GovWorks within the next couple weeks. The quiet room has been moved to a small storage room. The number of mental health calls our telecommunicators are taking these days that involve 988 is mind numbing.

Peer Support Report – Chief Whitehead informed the board Mike Prater has put the Peer Support Program in place and has selected five telecommunicators that will serve on the peer support team. There are some training courses coming up that our agency will be attending. The Chief also informed the board, Rebecca Presnell is in the process of getting her training to become the 9-1-1 Chaplain. Board Member Sides stated that the Sheriff's Office would be happy to pair Rebecca up with the two Sheriff's Office chaplains.

Chairman Scullin thanked Chief Whitehead for all the new reports.

Legal: Radio Upgrade Contract was moved to Executive Session.

Unfinished Business:

Radio Upgrade Finance – Chief Whitehead informed the board at the April 2025 meeting, UMB presented a finance proposal for the radio project. The board had instructed Reagan Holliday to move forward with the process. Chief Whitehead stated, he and his team have put together different option plans for a 10-Year projection, and they were presented to the board. The plans include options for vision projects along with capital projects that will have to be done. The options also include financing the radio project and not financing the project and paying for it out of our reserves. Re-lamping the towers will be one of the projects that must be done. Parts are no longer available for our equipment. We will begin this project in 2026. The different options include purchasing radios, not purchasing radios, purchasing MDT's, constructing a new building, not constructing a new building and updating the current facility. One of the plans shows our projected plan if we receive the Wayfair tax. Each of the plans included projected revenues and operating expenditures. This gives us a look at the actual operating budget. The capital expenditures are listed at the bottom of the sheet. Chief Whitehead stated, please keep in mind, a radio upgrade will be needed again in 2034 and will be approximately 20 million dollars. Board Member Kennedy requested we go to the No Loan, No Building, providing radios and no Wayfair tax sheet to review. Board Member Roe inquired, if we currently provide radios and MDT's to the agencies. Chief Whitehead stated, it depends who you ask. Some agencies say, yes 911 bought us radios and MDT's and that was suppose to be a one and done. Then the agencies would be responsible for their own

West Paving \$202,000.00

Chief Whitehead made the recommendation to the board to contract with CEG Paving for the projects. A Motion was made by Andy Sides, seconded by Jamie Guinn to enter the contract with CEG Paving. The vote was as follows:

Andy Sides	Yes
Jamie Guinn	Yes
David Kennedy	Yes
Perry Tindall	Yes
Rachelle Roe	Yes
John Scullin	Yes

Map Roll - Chief Whitehead informed the board, we have a map up and running. We did have a small problem when verifying some streets the font is too large, and you cannot see the map. We are working on that problem. We have been on calls with GeoComm every day and they fix the problems daily.

Microwave Backhaul – Chief Whitehead reported to the board, the decision has been made to use circuits for connectivity into the municipalities. The cost comparison has been done, and it is cost effective to switch the connectivity to circuits rather than microwave connectivity.

Sheriff MDT Request – Chief Whitehead informed the board, he met with the Sheriff's Office regarding the requested MDTs. It was the Sheriff's Office understanding the MDTs were going to be purchased by Jeffco 911. They did not budget for this expense and in good faith Chief Whitehead has requested the board approve the purchase of the MDTs this year and a plan will be developed for the future. He requested to purchase fifty MDTs at a cost of approximately \$150,000. Board Member requested to table this purchase prior to budget discussion.

HR Position – Moved to Executive Session

Four Additional Telecommunicators – Moved to Executive Session

New Business:

Telecommunicator Marqua – Chief Whitehead announced Madelyn Marqua received the "Outstanding CIT Office Award".

Senate Bill SB71-1 (First Responder Free College Tuition) - Chief Whitehead informed the board, Senate Bill SB71-1 was passed in the State of Missouri. It's the First Responder Free College Tuition that is unfunded. You must work at an agency for six years and your child can go to state universities for free. Board Member Sides stated 3.5 million dollars was allocated.

Agency Survey Response - Chief Whitehead informed the board, he sent out surveys to all the agencies in which we dispatch. Overall average of satisfaction from all Fire, EMS and Police agencies was 4.47% out of 5.00%. Chief Whitehead will be meeting with each agency in the upcoming months. He also stated that 85% of agencies think the joint training session are good item to consider.

Monthly Reconciliation Report – Chief Whitehead presented the monthly reconciliation report along with some additional finance reports for the month.

Bills of the Session – The bills of the session were presented by Chairman Scullin. A Motion was made by Perry Tindall, seconded by Rachelle Roe to approve the May 2025 bills presented in the amount of \$300,397.00 checks 17644-17694 (Including EFT's). The vote was as follows:

Perry Tindall	Yes
Rachelle Roe	Yes
Jamie Guinn	Yes
Andy Sides	Yes
David Kennedy	Yes

purchases. Some agencies are of the opinion, 911 will be providing all radios and MDT's. Chief Whitehead stated he will be recommending to the board that we purchase 50 additional laptops for the Sheriff's office this year, because they were told our agency would purchase them for 2025. He also stated he needs directions from the board, for the plans for purchasing radios and MDT's going forward. We need to inform the agencies ahead of time, so they can budget for the future. Board Member Roe inquired about the life of radios and MDTs. Board Member Kennedy stated, at the inception of the radio upgrade, Jefferson County 9-1-1 Dispatch would provide radios and MDTs. Chief Whitehead stated that the purchase of radios and MDTs was supposed to be a one-time purchase. Crystal City P.D. was informed we would purchase radios on a case-by-case basis. He also stated we need to stay consistent across the board for all agencies. Board Member Sides stated, historically context was the 7000 model radios were going unrepairable. The board then formed a committee to come up with a plan and the board decided to do a one-time purchase of the 8000 model radios. There was also a one-time purchase of the Panasonic laptops. There were also discussions with the previous chief about replacing 25 laptops annually. A gentleman agreement. This year the Sheriff's office did not budget for 50 laptops that needed the Windows 11 upgrade. The Fire agencies have gotten away from using the laptops. Board Member Sides stated, he agrees, we need to do the same for all agencies. Board Member Roe stated, the whole process seems very wishy washy. The board needs to put a plan in place, whether we are going to cover radios & MDTs or not and stick to the plan. Chairman Scullin spoke to the historical process. At the time he was an EMS chief. When 911 began collecting the sales tax and was no longer going to charge dispatching fees along with making the commitment to purchase the first radios, his agency began putting those funds aside into a communication budget. When the second round of radios were purchased, several of the agencies did not prepare for the second purchase and did not have the funds to purchase. 911 once again purchased the radios for agencies. At no time did 911 commit to the purchase of radios or MDTs for the life of the radio system. He will agree that several of the fire agencies have switched to tablets and do not even use the MDTs that were purchased. The board cannot continue to purchase all the radios and computers. It is the responsibility of each agency's chief and boards to begin budgeting for their radios and equipment. Board Member Guinn stated, some agencies still collect a communications tax, and they should be budgeting. Chief Whitehead referenced the plan Board Member Kennedy requested to review (No Loan, No Building, No Wayfair, Purchasing Radios & MDTs), we will go in a deficit on our expenditure in 2030 and four years later we will need a radio system upgrade for 20 million dollars. This plan will include some upgrading to the current building. The Chief informed Board Member Roe, the radios and MDTs life span is approximately five years. He also explained the projected Wayfair proposal. Chief Whitehead stated, we do not need an answer on the radio purchases today, we do need a decision on financing or not financing the radio system upgrade. Chief Whitehead explained the cash flow and the projected income earned if we pay cash for the radio system upgrade. Board Member Roe stated, have we considered borrowing enough funds to meet in the middle? Chief Whitehead stated, at the last meeting we presented putting four million down and borrowing the remainder, we told UMB to move forward, Reagan Holliday took the loan to the UMB loan committee, Penni requested they give us a no pre-payment penalty loan. We sent out emails and the consensus of the board was to hold off on the loan. The offer is on the table until May 23rd. We would have to go back to the UMB committee with a new proposal. Attorney Sweeney stated, the fact that there is no pre-payment penalty, you should borrow as much as you can and then just pay it off earlier. After a discussion, a Motion was made by David Kennedy, seconded by Perry Tindall to table the 10-year-plan. All present were in favor.

Winterwood NRF10 – Chief Whitehead informed the board, we contacted the HOA of Winterwood to inquire about getting permission to bring in paving equipment to pave a portion of our drive going up to the tower site. The HOA has given us permission and will be sending that in a written consent form. They have also informed us, they now have a road impact fee that requires that any property owner having upgrades done to their property will be assessed \$1,000 road impact fee. The HOA also requested we have our paving done before they start the new paving of the entire subdivision road.

Road Condition Upgrades (Tower Sites) – Chief Whitehead informed the board, we have five tower sites that need upgrades to the road by having the hill portion of each site paved. The roads continue to wash out on the hill section, and this will help to alleviate the problem. We have received three bids for the work on the tower sites. The bids were as follows:

Available Asphalt and Contracting	\$ 25,356.00
CEG Paving	\$ 91,671.00

John Scullin Yes

Operating Income Report – Chief Whitehead presented the Operating Income Report

Income/Expenses Trending (24Month) – Chief Whitehead presented this report.

Sales Tax Revenue – Sales Tax Revenue for the month of April 2025 was \$1,016,000.00

Announcements – Chief Whitehead informed the board, this month's telecommunicator recognized is Julie Blechle. She started at the agency in July 2021. Julie was recently promoted to lead person. She is always available and willing to help anyone on the crew with questions and always ask how she can assist with daily tasks. She is one of our rock stars.

Announcement of work anniversaries.

Goals and Objectives Update - Chief Whitehead informed the board, the objectives he has been given by the board are being worked on. EMD Certification is completed and passed. Starting to meet with area chiefs. We have started a comprehensive pay matrix. He is enrolled in CMPC and will be out of the office for a week in Iowa getting that training. APCO 40-hour course completed.

Executive Session – A Motion was made by David Kennedy seconded by Rachelle Roe to adjourn the open session into closed session for the purpose of Contracts/ Personnel. The vote was as follows:

David Kennedy	Yes
Rachelle Roe	Yes
Perry Tindall	N/A
Jamie Guinn	Yes
Andy Sides	Yes
John Scullin	Yes

Report from Executive Session:

Resolution 2025-03 (Radio System Upgrade) – A Motion was made by David Kennedy, seconded by Andy Sides to adopt Resolution 2025-03 authorizing Chief John Whitehead to execute a certain radio system maintenance and service renewal agreement with Motorola Solutions, Inc. The vote was as follows:

David Kennedy	Yes
Andy Sides	Yes
Rachelle Roe	Yes
Jamie Guinn	Yes
Perry Tindall	Yes
John Scullin	Yes

Financing Motorola Radio Project – A Motion was made by Andy Sides, seconded by Rachelle Roe to make the down payment to Motorola in cash in the amount of approximately \$3.7 Million dollars and not pursue the loan from UMB at this time. The vote was as follows:

Andy Sides	Yes
Rachelle Roe	Yes
Perry Tindall	Yes
David Kennedy	Yes
Jamie Guinn	Yes
John Scullin	Yes

Additional Staffing (Telecommunicators) A Motion was made by David Kennedy, seconded by Perry Tindall to hire four additional telecommunicators. This will bring the total staffing per crew to 11. The vote was as follows:

David Kennedy	Yes
Perry Tindall	Yes
Rachelle Roe	Yes
Jamie Guinn	Yes
Andy Sides	Yes
John Scullin	Yes

Sheriff's Office MDTs Purchase – A Motion was made by Jamie Guinn, seconded by David Kennedy to purchase 50 MDTs for the Sheriff's Office as agreed upon. The vote was as follows:

Jamie Guinn	Yes
David Kennedy	Yes
Andy Sides	Yes
Perry Tindall	Yes
Rachelle Roe	Yes
John Scullin	Yes

A Motion was made by David Kennedy seconded by Rachelle Roe to adjourn the open session of the meeting. All present were in favor.

Respectfully Submitted

John Scullin
Chairman

Brian Taylor
Secretary