

JEFFERSON COUNTY 9-1-1 DISPATCH
Minutes of Regular Meeting
March 27, 2025

A regular meeting of the Jefferson County 9-1-1 Dispatch Board was duly called to order at 01:01 pm at Jefferson County 9-1-1 Dispatch including an electronically linked social media source (ZOOM) by Chairman John Scullin. The following members of the Board were in attendance:

John Scullin – Chairman
David Kennedy – (zoom)
Brian Taylor – Secretary (zoom)
Jamie Guinn – Member (zoom)
Rachelle Roe- Member
Andy Sides – Member (zoom)
Perry Tindall – Member (zoom)

Also present: Dave Bieser –Interim Chief
Bob Sweeney – Counsel
Penni May – Business Manager

Guests: Angela Edmond, Chris Hermann, Kara Lewis, Shawn Legens, Kara Lewis, Mike Prater, (Jeffco 9-1-1), Chief Chad Helms, Jason Eisenbeis (Crystal City), John Whitehead

Via Zoom: Jenny Trost, Tom Nahlik, Travis Missey (Jeffco 9-1-1)

Agenda –Chairman Scullin presented the agenda. Interim Chief Bieser requested to amend the agenda to add phone upgrade to Unfinished Business, Peer Support Team to Chief's Report and Tower Road Maintenance to New Business. A Motion was made by Jamie Guinn, seconded by Rachell Roe to approve the amended agenda. All present were in favor.

Minutes –Chairman Scullin presented the minutes of the regular session meeting of February 27, 2025. A Motion was made by Jamie Guinn, seconded by Rachelle Roe to approve the regular session Minutes of February 27, 2025. All present were in favor.

Guests Forum & Comments:

Crystal City Police -_Chief Chad Helms introduced himself and the Crystal City Administrator Jason Eisenbeis to the Board of Directors. Chief Helms informed the board, Crystal City P.D. is interested in transitioning his police dispatch to Jefferson County 9-1-1 Dispatch. He indicated, he had previous conversation with Interim Chief Bieser and Training Manager Hermann with regards to the transition. They were very helpful and did a great job in providing information that was requested to make the decision. Chief Helms stated his area is growing and the calls for service are also growing. We had 26,000 calls for service and 3,500 traffic sounds in the last year. He stated, he has a lot of good police officers, doing a lot of good things. His department runs a mutual aid agreement with the Festus Police Department. Chairman Scullin stated, he believes he speaks on the behalf of the board by saying, we are very excited to have Crystal City Police on board for dispatching services. Our goal is to have the entire county dispatched

under one roof. A question was asked about a timeframe. Chief Helms replied, as soon as things could be ironed out, their plan would be very quick.

Board Member Kennedy - Board Member Kennedy commended Interim Chief Dave Bieser on a job well done, while we were in the process of selecting a new chief. Chairman Scullin stated, the board has seen tremendous growth in Dave over the years and he did a great job when Chief Williams was absent. Board Member Kennedy thanked Dave for making things easier for the new chief coming into the agency.

Committees:

Jefferson County Emergency Services – Interim Chief Bieser informed the board, he did not attend the meeting.

Operations Meeting – Interim Chief Bieser reported, the group completed a policy for dispatching unmanned trucks for engine houses with a fill in at the same time.

Chief's Report:

Perfect Attendance – Interim Chief Bieser reported, the agency had 22 employees with perfect attendance for the month February 2025.

Call Statistics Report – Interim Chief Bieser presented the statistic report for the month of February 2025.

Total Calls 14,802 (9-1-1 Calls-4,814) One call fell below the unacceptable

Public Relations Report – Interim Chief Bieser presented the Public Relations Report.

QA/QI report – Interim Chief Bieser submitted the QA/QI report

Storm Report – Interim Chief Bieser informed the board, on March 14, 2025, we had tornados that went through our county. We had minimal wind damage to our tower sites. One being the fence and antennas at the Arnold site. The radio system was still functioning properly; therefore, the antennas will be re-adjusted at the next tower climb.

Interim Chief Bieser also reported, the crew on duty did a great job. The dispatchers handled 1,537 calls between the timeframe of noon and 3AM. 632 of those calls were 9-1-1 calls. We only had one call answered in an untimely manner. We entered 414 Fire/EMS calls during the timeframe, which is four times a normal day. We handled 2,500 additional key ups over the normal radio traffic. We did have periods when 9-1-1 calls rolled over to St. Francois County 9-1-1. He informed the board that the dispatchers came together that night amazingly, we had off duty dispatchers that reported to the center and back-up center to assist the on-duty dispatchers with the events during the storm. We had a total of 25 dispatchers working that evening. He will be placing a letter of commendation in each dispatcher's personnel jacket for providing excellence to our citizens of the county and the public safety agencies. We will also be providing a lunch for all the employees for a job well done. Board Member Kennedy stated, it may be helpful to contact St. Francois County 9-1-1 to inquire if they knew how many of our calls they received.

Announcement of Crew Leads and Supervisor - Interim Chief Bieser informed the board, upon completion of the promotion process for the New Supervisor and Crew Leads, the following employees have received the promotions:

Randall Martin – Supervisor
Adrienne Mayberry -Crew Lead
Rebecca Presnell – Crew Lead
Blake Kruse – Crew Lead
Julie Blechle – Crew Lead

Peer Support Team – Peer Support Liaison Mike Prater presented the board with a slide presentation he and Valerie Beason (Valerie Beason Counseling Services, LLC) recently put on for the staff regarding Peer Support within the agency. He plans to develop a group within our agency that will provide this support to our staff. He informed the board Valerie Beason is the mental health liaison for Local 2665. Mike informed the board he has taken several classes that will help him to develop a peer support group for our agency. He informed the board, there are funds available in the State of Missouri to help with mental health for first responders. Kara Lewis informed the board, we also highlighted the Peer Support Team in the CALEA assessment, and they were very pleased with this type of early warning system within our agency.

Unfinished Business:

Map Roll – Interim Chief Bieser informed the board; we have received 4 new maps recently and progress is being made, and we are moving forward.

Viper/ESI Upgrade – Interim Chief Bieser informed the board; equipment has been shipped. No timeline for completion. This project will take approximately 8-12 months for completion.

CAD Software/Hardware Upgrade – Interim Chief Bieser informed the board, we are in the process of gathering bids for this project.

Microwave Backhaul – Still is discussions, Nokia canceled their on-site surveys this morning.

Motorola SUAII – Interim Chief Bieser informed the board; we are still working with all parties involved and we should have a contract for the April meeting.

Legal:

Surplus Resolution 2025-01 – Attorney Sweeney informed the board, we have a Surplus Resolution to surplus the 2014 Tahoe and we will take sealed bids for the vehicle. A Motion was made by David Kennedy, seconded by Rachelle Roe to adopt the Surplus Resolution 2025-01. The vote was as follows:

David Kennedy	Yes
Rachelle Roe	Yes
Jamie Guinn	Yes
Andy Sides	Yes
Brian Taylor	Yes

Perry Tindall	Yes
John Scullin	Yes

New Business:

Tower Road Maintenance – Interim Chief Bieser informed the board; we have received a special assessment letter from the HOA for the tower property we own in the Winterwood Subdivision. They will be repairing and paving the road in the subdivision. The road to our tower must be repaired, it is down to bed rock. We need to meet with the HOA to discuss repairing our road prior to them laying a new blacktop on their road. We have also considered talking with them and getting a bid from the company repairing the subdivision road to include our road to the tower.

Financial:

Monthly Reconciliation Report – Interim Chief Bieser presented the report.

Bills of the Session – The bills of the session were presented by Chairman Scullin. A Motion was made by Rachelle Roe, seconded by David Kennedy to approve the March 2025 bills presented in the amount of \$533,780.40 checks 17564-17603 (17569 Voided) (Including EFT's). The vote was as follows:

Rachelle Roe	Yes
David Kennedy	Yes
Jamie Guinn	Yes
Andy Sides	Yes
Perry Tindall	Yes
Brian Taylor	Yes
John Scullin	Yes

Sales Tax Revenue – Sales Tax Revenue for the month of February 2025 was \$930,252.26 We were up approximately \$64,897.77 year to date.

Announcements – Attorney Sweeney stated, he would like to point out, the example of the professionalism of this organization and other organizations such as Crystal City and the City of Arnold are the reasons why this storm damage was as de minimis as it was in with the recovery being as quick as it was. These are the kinds of things that need to make the paper and social media. Board Member Guinn also suggested sending out a quarterly flyer to the voters.

Executive Session – A Motion was made by David Kennedy seconded by Rachelle Roe to adjourn the open session into closed session for the purpose of Contracts. The vote was as follows:

David Kennedy	Yes
Rachelle Roe	Yes
Brian Taylor	Yes

Jamie Guinn	Yes
Perry Tindall	Yes
Andy Sides	Yes
John Scullin	Yes

Report from Executive Session: Nothing to report.

A Motion was made by Jamie Guinn seconded by Perry Tindall to adjourn the open session of the meeting. All present were in favor.

Respectfully Submitted

John Scullin
Chairman

Brian Taylor
Secretary