

JEFFERSON COUNTY 9-1-1 DISPATCH
Minutes of Regular Meeting
November 14, 2024

A regular meeting of the Jefferson County 9-1-1 Dispatch Board was duly called to order at 01:09 pm at Jefferson County 9-1-1 Dispatch including an electronically linked social media source (ZOOM) by Chairman John Scullin. The following members of the Board were in attendance:

John Scullin – Chairman
David Kennedy – Vice-Chairman
Brian Taylor – Secretary
Jamie Guinn – Member (via zoom)
Rachelle Roe- Member
Andy Sides – Member
Perry Tindall – Member

Also present: Dave Bieser –Interim Chief
Bob Sweeney – Counsel
Penni May – Business Manager

Guests: Shawn Legens, Kara Lewis, Chris Hermann, Angie Edmond, Travis Missey (Jeffco 911), Chief Bob Dunn (Saline Valley F.P.D.), John Whitehead, Nichole O'Harver and Blake Kruse (via zoom)

Agenda –Chairman Scullin presented the agenda. A Motion was made by Brian Taylor, seconded by Andy Sides to approve the agenda. All present were in favor.

Minutes –Chairman Scullin presented the minutes of the regular session meeting of October 24, 2024. A Motion was made by Brian Taylor seconded by Andy Sides to approve the regular session Minutes of October 24, 2024. All present were in favor.

Guests Forum & Comments:

Committees:

Jefferson County Emergency Services – Interim Chief Bieser reported, no meeting.

Operations Meeting – Interim Chief Bieser reported, no meeting.

Chief's Report:

Perfect Attendance – Interim Chief Bieser reported, the agency had 25 employees with perfect attendance for the month October 2024.

Call Statistics Report – Chief Williams presented the statistic report for the month of October 2024.

Total Calls 18,275 (9-1-1 Calls-5,758) One call fell below the unacceptable

Public Relations Report – Interim Chief Bieser submitted the Public Relations Report.

Education Report – Interim Chief Bieser submitted the Education Report.

QA/QI report – No report.

Unfinished Business:

Fire Station Alerting System – Interim Chief Bieser informed the board; Travis Missey and Shawn have been working with Phoenix G2 on the configurations so the tones will work correctly. They are also working with Tom Nahlik to integrate the software with the radios.

Map Roll – Interim Chief Bieser informed the board; a meeting was held with Intergraph reference the issues we are having with the map that we are receiving from GeoComm. He also stated, he is working out a way to get Intergraph and GeoComm together to correct the issues.

Motorola SUA Plus – Interim Chief Bieser informed the board, there have been no changes on the SUA Plus, we are waiting for the next meeting.

VIPER Upgrade/ESI Net – Interim Chief Bieser informed the board, we have received the refreshed quote from AT&T for the new VIPER system. We have requested they provide us with a comparison of the new quoted prices to our current expenditures to determine the overall difference in cost.

Microwave Backhaul (Crystal City) – Interim Chief Bieser stated, he had a meeting with Nokia to discuss the quote we received. The Nokia quote is not exactly comparable to the original Motorola quote, therefore, we are scheduling a meeting with Motorola also to discuss their quote prior to making a recommendation to the board.

Recruitment Update – Chairman Scullin stated, Recruitment Update will be discussed in Executive Session.

Legal:

Union Negotiations – Penni informed there was one additional issue that needed to be presented to the board with regards to the contract and that will be discussed in closed session.

New Business:

Back-up Center HVAC – Interim Chief Bieser informed the board, we have a HVAC unit at the back-up facility that will need to be replaced. Chairman Scullin stated, we had an emergency vote queried on November 4, 2024 to replace a failed HVAC system at the back-up facility. A Motion was made by Perry Tindall, seconded by Rachelle Roe to ratify the Board of Directors vote taken on November 4, 2024. The vote was as follows:

Perry Tindall	Yes
Rachelle Roe	Yes
Andy Sides	Yes
Brian Taylor	Yes
Jamie Guinn	Yes
David Kennedy	Yes
John Scullin	Yes

Internet Redundancy – Interim Chief Bieser informed the board, we have looked into Starlink and decided they do not have the bandwidth we need and also the only support they have available is online. Travis Missey has researched the best option and has recommended Spectrum Charter. The monthly cost will be approximately \$2,000. This cost would cover both the main center and the back-up facility. After a discussion, a Motion was made by Andy Sides, seconded by Brian Taylor to approve the installation of a second internet service for redundancy through Spectrum Charter. All present were in favor.

Elliott Data System – Interim Chief Bieser informed the board, we recently had a CISA audit and a recommendation was made to have our security access system upgraded. We currently have door access systems that require battery replacement frequently at each door. He has obtained an upgraded price to hardwire our current access system, add additional doors and the two radio shelters on the property. The quote also includes new card access for the staff at the Back-up facility. The cost to upgrade and install the new equipment at both facilities is \$39,000. After a discussion the board instructed Interim Chief Bieser to proceed forward with the installation.

Handbook Revision – Interim Chief Bieser informed the board, the current handbook indicates that all first vacation picks need to be in by March 1st each year. With the increase in staff over the years, this policy has become antiquated. He requested the handbook be revised to have employees make their first vacation pick by December 31st the year prior. He also informed the board; the entire handbook will be revised to reflect the changes for the new Collective Bargaining Agreement for the upcoming year. Once the entire handbook is revised, it will be submitted for board approval. A Motion was made by Andy Sides, seconded by Rachelle Roe to revise the current handbook to allow for 1st vacation picks to be submitted by December 31st the prior year. All present were in favor.

County-Wide Sirens – Board Member Kennedy stated, he read in the paper, the county is moving forward with the county-wide sirens. He inquired, if we should be in contact with Emergency Management to be involved in that process. Interim Chief Bieser stated, he will get in contact with Warren Robinson at EMA.

Financial:

2025 Budget – Interim Chief Bieser presented a revised 2025 Budget to reflect the additional cost of the back-up Internet connectivity. A Motion was made by Brian Taylor, seconded by Perry Tindall to approve the revised 2025 Budget. The vote was as follows;

Brian Taylor	Yes
Perry Tindall	Yes
Andy Sides	Yes
Rachelle Roe	Yes
Jamie Guinn	Yes
David Kennedy	Yes
John Scullin	Yes

Bills of the Session – The bills of the session were presented by Chairman Scullin. A Motion was made by David Kennedy, seconded by Brian Taylor to approve the November, 2024 bills presented in the amount of \$143,730.41 checks 17377-17410 (Voided 17406,17407,17408) (Including EFT's). The vote was as follows:

David Kennedy	Yes
Brian Taylor	Yes
John Scullin	Yes
Jamie Guinn	Yes
Perry Tindall	Yes
Andy Sides	Yes
Rachelle Roe	Yes

Sales Tax Revenue – Sales Tax Revenue for the month of October, 2024 was \$1,013,929.42. We are up approximately \$650,181 year to date.

Announcements: Interim Chief Bieser congratulated Kara Lewis on a good job organizing the Jefferson County 9-1-1 Dispatch Trunk-or-Treat. We had a great turn out by citizens and agencies.

Board Meeting Date – A discussion was held regarding to the December meeting date. A Motion was made by David Kennedy, seconded by Jamie Guinn to change the December meeting date to December 19, 2024 at 1pm.

Executive Session – A Motion was made by David Kennedy, seconded by Brian Taylor to adjourn the open session into closed session for the purpose of Contracts. The vote was as follows:

David Kennedy	Yes
Brian Taylor	Yes
Jamie Guinn	Yes
Rachelle Roe	Yes
Andy Sides	Yes
Perry Tindall	Yes
John Scullin	Yes

Report from Executive Session: Nothing to report

A Motion was made by Perry Tindall seconded by David Kennedy to adjourn the open session of the meeting. All present were in favor.

Respectfully Submitted

John Scullin
Chairman

Brian Taylor
Secretary