

JEFFERSON COUNTY 9-1-1 DISPATCH
Minutes of Regular Meeting
January 23, 2025

A regular meeting of the Jefferson County 9-1-1 Dispatch Board was duly called to order at 01:09 pm at Jefferson County 9-1-1 Dispatch including an electronically linked social media source (ZOOM) by Chairman John Scullin. The following members of the Board were in attendance:

John Scullin – Chairman (zoom)
David Kennedy – Vice-Chairman
Brian Taylor – Secretary
Jamie Guinn – Member
Rachelle Roe- Member
Andy Sides – Member

Absent: Perry Tindall – Member

Also present: Dave Bieser –Interim Chief
Bob Sweeney – Counsel
Penni May – Business Manager

Guests: Nichole O'Harver, Alyssa Chrisco, Kara Lewis, Blake Kister, Chris Hermann, Brandon Remming, Travis Missey, Angie Edmond, Shawn Legens, (Jeffco 911), Deputy Chief Bob Chrisco, (Antonia F.P.D.), Chief Bob Dunn (Saline Valley F.P.D.), Chief Dave Brown (Mapaville F.P.D.), John Whitehead

Via Zoom: Staci Brannon, Blake Kruse, Rebecca Presnell, Chris Blankenship, Corrine Haverstick, Shannon Walker, Jennifer Trost, Jackie Manley, Janet Smith, Lisa Gore, Michelle Caraway, Michael Prater, Natalie Lewis, Nicole Stoutenborough (Jeffco 9-1-1)

Agenda –Chairman Scullin presented the agenda. A Motion was made by David Kennedy, seconded by Jamie Guinn to approve the agenda. All present were in favor.

Minutes –Chairman Scullin presented the minutes of the regular session meeting of December 19, 2024. A Motion was made by David Kennedy seconded by Rachelle Roe to approve the regular session Minutes of December 19, 2024. All present were in favor.

Guests Forum & Comments: None

Committees:

Jefferson County Emergency Services – Interim Chief Bieser reported, no meeting.

Operations Meeting – Interim Chief Bieser reported, no meeting. However, we did have a meeting for the Fire Station Alerting to discuss any changes that may be needed or pronunciation of street names.

Chief's Report:

Perfect Attendance – Interim Chief Bieser reported, the agency had 21 employees with perfect attendance for the month December 2024.

Call Statistics Report – Interim Chief Bieser presented the statistic report for the month of December 2024.

Total Calls 16,678 (9-1-1 Calls-5,347) Zero calls fell below the unacceptable

Public Relations Report - Board Member Guinn thanked the Public Relations team for hosting the North Jefferson Ambulance Citizens Academy. Kara Lewis and Dave Bieser conducted the class for 9-1-1. The group thoroughly enjoyed the class and just raved about how awesome the 9-1-1 portion was for them.

QA/QI report – Interim Chief Bieser submitted the QA/QI report

Inclement Weather – Interim Chief Bieser informed the board, additional staff was scheduled for the recent inclement weather. Rides were provided for the staff that could not make it into work. The dispatch staff did an excellent job during the storms.

Unfinished Business:

Map Roll – Interim Chief Bieser informed the board; meeting was held with GeoComm and Intergraph. New data from John Lewis will be sent to build a new map and testing will begin within the week.

Motorola SUA Plus – Interim Chief Bieser informed the board, a meeting has been rescheduled for January 24, 2025. Motorola will be back in town next week to answer any questions we may have regarding the contract. We are also discussing the possibility of moving the recording portion from Nice to Eventide. Board Member Kennedy inquired as to when the new contract will begin. Interim Chief Bieser replied, January 2026. The current quote we have is good until June 2025. We are currently in discussions with St. Charles County and St. Louis County to make sure we are all in agreement with the same equipment being purchased.

Microwave Backhaul (Crystal City) – Interim Chief Bieser stated, we are still waiting on adjustments to the quotes from both Nokia and Motorola.

CALEA Assessment – Interim Chief Bieser informed the board, we are currently in the middle of our remote assessment. There have been several meetings through the week including interviews with dispatchers and staff members. We are making the necessary adjustments suggested by the adjuster. Kara informed the board, the adjuster just needed clarification on a couple of the proofs, just because she does not know our operations. We only ended up with one standard that will remain in process for a wording issue. Kara thanked the staff for their assistance with the process.

Recruitment Update – Moved to Executive Session

Legal:

Wayfair Legislation – Attorney Sweeney informed the board; once again this year, we are approaching the Missouri Legislature to allow first responder entities to ask the people to implement a Wayfair tax. Jefferson County 9-1-1 Dispatch is currently not eligible to receive the Wayfair tax under the current Missouri Statute. This is not a new tax; it would just correct a legislative hole, allowing these types of entities to collect their portion. The State of Missouri began collecting this 4% tax at the state level, without going to a vote of the people. The state did decide, all other counties and municipalities would need to ask for a vote of the people to collect the same Wayfair tax. In doing that, the state did not authorize any first responder entities the authority to even ask for the tax. The 9-1-1 lobbyist have two bills they are currently working on, and hopefully they will go through this year. This would allow for the first responder entities to ask for a vote of the people to collect the tax.

New Business:

CAD Software/Hardware Upgrade – Interim Chief Bieser informed the board, we need to move forward with the upgrade of the CAD Software/Hardware along with upgrading the administrative software/hardware. This cost has been placed in the budget under the Technology Refresh. The software upgrade for the CAD system will cost approximately \$371,450. This will allow for the system to accept Windows 11, due to Windows 10 being end of life at the end of 2025. We will also be upgrading to VM Ware, this will allow for the next upgrade of the Intergraph CAD. The hardware upgrade will be at a cost of approximately \$600,000.

Financial:

2024 Annual Year End Audit – Interim Chief Bieser reported, the auditors were on site reviewing files with Business Manager May and HR Manager Edmond. Each year the audit is completed with no errors and every receipt and document is accounted for and this year is no exception. He thanked Penni and Angie on a job well done with the financials for the 2024 year. Penni has been doing this for thirty years and she is in the process of training Angie on the position. The final audit will be presented at the February meeting and the financials are in excellent condition.

Monthly Reconciliation Report – Chairman Scullin presented the report.

Bills of the Session – The bills of the session were presented by Chairman Scullin. A Motion was made by Jamie Guinn, seconded by Andy Sides to approve the January 2025 bills presented in the amount of \$143,324.48 checks 17462-17507 (Including EFT's). The vote was as follows:

Jamie Guinn	Yes
Andy Sides	Yes
Rachelle Roe	Yes
David Kennedy	Yes
Brian Taylor	Yes
John Scullin	Yes

Sales Tax Revenue – Sales Tax Revenue for the month of December, 2024 was \$1,047,829.05 We were up approximately \$769,000 year to date.

Announcements – Chairman Scullin acknowledged the dispatchers and staff for a job well done during the month with all the inclement weather.

Executive Session – A Motion was made by Jamie Guinn seconded by Andy Sides to adjourn the open session into closed session for the purpose of Contracts. The vote was as follows:

Jamie Guinn	Yes
Andy Sides	Yes
David Kennedy	Yes
Brian Taylor	Yes
Rachelle Roe	Yes
John Scullin	Yes

Report from Executive Session: Nothing to report

A Motion was made by David Kennedy seconded by Jamie Guinn to adjourn the open session of the meeting. All present were in favor.

Respectfully Submitted

John Scullin
Chairman

Brian Taylor
Secretary