

JEFFERSON COUNTY 9-1-1 DISPATCH
Minutes of Regular Meeting
December 19, 2024

A regular meeting of the Jefferson County 9-1-1 Dispatch Board was duly called to order at 01:00 pm at Jefferson County 9-1-1 Dispatch including an electronically linked social media source (ZOOM) by Chairman John Scullin. The following members of the Board were in attendance:

John Scullin – Chairman
David Kennedy – Vice-Chairman
Brian Taylor – Secretary
Jamie Guinn – Member
Rachelle Roe- Member
Andy Sides – Member (via zoom)
Perry Tindall – Member

Also present: Dave Bieser –Interim Chief
Bob Sweeney – Counsel
Penni May – Business Manager

Guests: Shawn Legens, Kara Lewis, Chris Hermann, Michelle Caraway, Travis Missey, John Lewis, Tom Nahlik, Dylan DeClue, Jon Apel (Jeffco 911), Adrienne Mayberry (Via Zoom), Valorie Taylor (Via Zoom)

Agenda –Chairman Scullin presented the agenda. A Motion was made by Jamie Quinn, seconded by Bryan Taylor to approve the agenda. All present were in favor.

Minutes –Chairman Scullin presented the minutes of the regular session meeting of November 14, 2024. A Motion was made by Jamie Guinn seconded by Perry Tindall to approve the regular session Minutes of November 14, 2024. All present were in favor.

Guests Forum & Comments: None

Committees:

Jefferson County Emergency Services – Interim Chief Bieser reported he did not attend.

Operations Meeting – Interim Chief Bieser reported, discussion was held regarding G2 Fire Station Alerting.

Chief's Report:

Perfect Attendance – Interim Chief Bieser reported, the agency had 22 employees with perfect attendance for the month November 2024.

Call Statistics Report – Interim Chief Bieser presented the statistic report for the month of November 2024.

Total Calls 18,020 (9-1-1 Calls-5,669) One call fell below the unacceptable

Public Relations Report – Interim Chief Bieser submitted the Public Relations Report.

Education Report – Interim Chief Bieser submitted the Education Report.

QA/QI report – Interim Chief Bieser submitted the QA/QI report

Employee Recognition:

Interim Chief Bieser stated he wanted to commend the crew that worked on December 8, 2024. A pursuit along with another incident that involved a shooting of an officer was occurring at the same time. The crew did a great job handling all of the incidents. The crew on duty was Supervisor Wichmann's crew.

Chairman Scullin presented Addressing Manager John Lewis with a Citizen Recognition Award and a Challenge Coin in reference a letter received from a citizen thanking John for his professionalism when handling his addressing needs. Board Member Kennedy thanked John Lewis for all his years of service to the agency.

Training Manager Hermann presented Dispatcher Jon Apel with a stork pin and a Certificate of Outstanding Performance for his assistance with the delivery of a baby.

Training Manager Hermann presented Dispatcher DeClue with a Certificate of Outstanding Performance for a clinical save on a child by providing CPR instructions.

Chairman Scullin stated, the new 988 system implementation has played a big part in the emergency field as well as our dispatchers. The Chairman then read an email from an employee thanking Training Manager Chris Hermann and Interim Chief Bieser for staying late and having the team meetings to include the dispatchers and allow them to express their concerns regarding the 988 system.

Unfinished Business:

Fire Station Alerting System – Interim Chief Bieser informed the board; the Fire Station Alerting went live on Tuesday of the current week with minor issues. The issues have been rectified. Board Member Guinn stated, the trucks are certainly getting out of the door faster with the new system.

Map Roll – Interim Chief Bieser informed the board; we received a new map from GeoComm and Intergraph is currently putting the map into the system to begin testing. Interim Chief Bieser stated, this project will now be our number one priority.

Motorola SUA Plus – Interim Chief Bieser informed the board, a meeting is scheduled for January 7, 2025 and they should have final numbers. The Motorola representative was in market and a meeting was held with her along with Penni, Travis Missey, Angie and himself to discuss and clarify the pricing and the payment options. We are currently placing those figures in the 10-year plan to determine the best route to take with regards to payment of the project.

VIPER Upgrade/ESI Net – Interim Chief Bieser informed the board, we have received the refreshed quote from AT&T for the new VIPER/ESI Net system. Interim Chief Bieser recommended we move forward with the purchase and build out of the system for the upgrade. The cost of approximately of one million dollars and it is in the 2025 budget and in the 10-Year plan. The cost of the ESI Network is based on population in the county. Monthly fees will increase approximately \$20,000 for the new system. The new system is preparing us for NextGen 9-1-1. We will be getting Geospatial locating of 9-1-1 calls, that will allow for quicker response, less transferring of calls. The new system will also bring us up to the NENA Standards. Chairman Scullin inquired about the build out time frame. Interim Chief Bieser estimated a time frame of nine months. Chairman Scullin asked John Lewis, how many people are in the addressing/mapping departments in St. Louis County. John Lewis stated, St. Louis County has three different departments that handle their mapping and addressing with regards to 9-1-1, assessor, Fire/EMS maps.

Microwave Backhaul (Crystal City) – Interim Chief Bieser stated, we are still waiting on adjustments to the quotes from both Nokia and Motorola. Nokia has offered a site survey prior to acceptance of contract to determine equipment needed. This would eliminate or reduce the potential need for change orders at a later date. The cost of the site survey is approximately \$11,875.00. This cost can be taken from the technology refresh line item. The board agreed to the site survey.

Internet Redundancy – Interim Chief Bieser informed the board, Charter/Spectrum has brought the fiber into the main facility and the back-up center. We are now waiting on the circuit and router equipment for installation.

Elliott Data System – Interim Chief Bieser informed the board, the contract has been executed and we are now waiting on parts for the installation.

County Storm Sirens – Interim Chief Bieser informed the board, he and Chris Hermann attended a County Storm Siren kick-off meeting. Our main facility will have a back-up monitor and the main monitor will be at Emergency Management. We are also considering interfacing the Everbridge System with the Storm Siren system.

Recruitment Update – Moved to Executive Session

Legal:

Collective Bargaining Agreement – Attorney Sweeney presented the agreed upon Collective Bargaining Agreement. Local 2665 has agreed to the terms of the agreement and has executed the agreement. A Motion was made by Jamie Guinn, seconded by Perry Tindall to enter into the negotiated Collective Bargaining Agreement. The vote was as follows:

Jamie Guinn	Yes
Perry Tindall	Yes
David Kennedy	Yes
Andy Sides	Yes
Brian Taylor	Yes
Rachelle Roe	Yes
John Scullin	Yes

Wayfair Legislation – Attorney Sweeney informed the board; the legislative process is getting ready to start, and there is a team of individuals working on the Wayfair legislation. Currently agencies like ours, do not have any access to the Wayfair tax. There is no mechanism to get to the tax, only counties and municipalities are able to collect the Wayfair tax. A joint conference call has been scheduled for January 7, 2025 to discuss crafting the Statutory language to include entities such as ours that collect a sales tax. At that time Attorney Sweeney explained the Wayfair Tax to the board.

New Business:

CALEA Assessment – Interim Chief Bieser informed the board, the CALEA Remote Assessment has been moved from August up to January 17, 2025. Kara Lewis gave a brief summary of the CALEA process.

Board Meeting Time – A discussion was held regarding the day of the board meeting each month. The board agreed to keep the meeting on the 4th Thursday of each month.

Financial:

Monthly Reconciliation Report – Chairman Scullin presented the report.

Bills of the Session – The bills of the session were presented by Chairman Scullin. A Motion was made by Jamie Guinn, seconded by Rachelle Roe to approve the November, 2024 bills presented in the amount of \$281,911.97 checks 17411-17461 (Including EFT's). The vote was as follows:

Jamie Guinn	Yes
Rachelle Roe	Yes
David Kennedy	Yes
Brian Taylor	Yes
John Scullin	Yes
Perry Tindall	Yes
Andy Sides	Yes

Sales Tax Revenue – Sales Tax Revenue for the month of November, 2024 was \$1,024,726.46 We are up approximately \$739,350.73 up year to date.

Executive Session – A Motion was made by David Kennedy, seconded by Brian Taylor to adjourn the open session into closed session for the purpose of Contracts. The vote was as follows:

David Kennedy	Yes
Brian Taylor	Yes
Jamie Guinn	Yes
Rachelle Roe	Yes
Andy Sides	Yes
Perry Tindall	Yes
John Scullin	Yes

Report from Executive Session: Nothing to report

A Motion was made by Jamie Guinn seconded by David Kennedy to adjourn the open session of the meeting. All present were in favor.

Respectfully Submitted

John Scullin
Chairman

Brian Taylor
Secretary