

JEFFERSON COUNTY 9-1-1 DISPATCH
Minutes of Regular Meeting
June 27, 2024

A regular meeting of the Jefferson County 9-1-1 Dispatch Board was duly called to order at 01:00 pm at Jefferson County 9-1-1 Dispatch including an electronically linked social media source (ZOOM) by Chairman Scullin. The following members of the Board were in attendance:

John Scullin – Chairman (via zoom)
David Kennedy – Vice-Chairman
Brian Taylor – (Secretary) (via zoom)
Rachelle Roe- Member
Andy Sides – Member (via zoom)
Perry Tindall -Member

Absent: Jamie Guinn - Member

Also present: Travis Williams – Chief
Dave Bieser – Assistant Chief
Penni May – Business Manager
Bob Sweeney – Counsel

Guests: Travis Missey, Kara Lewis, Scott Downey, Shawn Legens, Chris Hermann, (Jeffco 911), Janet Smith, Blake Kruse, Natalie Lewis, Nicole Stoutenborough, Aaron Farrell, Shannon Walker, (Jeffco 9-1-1 via zoom)

Agenda –Chairman John Scullin presented the agenda. Chief Williams requested; Oath of Office be added under Call to Order. A Motion was made by Brian Taylor, seconded by David Kennedy to approve the amended agenda. All present were in favor.

Oath of Office - Attorney Bob Sweeney swore Board Member Rachelle Roe into office.

Minutes –Chairman Scullin presented the minutes of the regular session meeting of May 23, 2024. A Motion was made by David Kennedy seconded by Perry Tindall to approve the regular session Minutes of May 23, 2024. All present were in favor.

Chairman Scullin presented the minutes of the special session meeting of May 29, 2024. A Motion was made by David Kennedy seconded by Perry Tindall to approve the special session Minutes of May 29, 2024. The vote was as follows:

David Kennedy	Yes
Perry Tindall	Yes
Andy Sides	Yes
Brian Taylor	Yes
Rachelle Roe	Yes

Guests Forum & Comments:

Employee Recognition – Scott Downey – Delivery of a Baby - (Presented by Chris Hermann), Scott's professionalism and calmness during the call resulted in a successful delivery of a new little baby girl. The baby's father gave a small speech expressing his gratitude to Scott for assisting him with instructions through the birth.

Committees:

Jefferson County Emergency Services – Discussions were held regarding Critical Emergency Responses along with some discussion regarding legislation.

Operations Meeting – Discussions were held regarding Fire Station Alerting. Informed them, Travis Missey is currently working on a trial run for the alerting. Discussions were also held regarding Crash Detection Devices involved in Vehicle accidents.

Chief's Report:

Perfect Attendance – Chief Williams reported, the agency had 30 employees with perfect attendance for the month May2024.

Call Statistics Report – Chief Williams presented the statistic report.

Total Calls 19,884 (9-1-1 Calls-6,439) Three calls fell below the unacceptable

Public Relations Report – Chief Williams submitted the Public Relations Report along with the Newsletter. The Board commended Kara Lewis on a job well done on the newsletter.

Education Report – Chief Williams submitted the Education Report.

QA/QI report – Chief Williams submitted the QA/QI report.

Unfinished Business:

Fire Station Alerting System – Chief Williams informed the board; testing has begun between the Phoenix software and Intergraph. The VPN tunnel is being built.

Map Roll – Chief Williams informed the board; GeoComm will be contacting Intergraph to confirm a date for the map roll.

Motorola SUA Plus – Chief Williams informed the board; he attended a meeting with St. Charles County and St. Louis County to discuss the Motorola offer. All have agreed, they will be requesting better financial numbers from Motorola.

Recruitment Update – Chief Williams informed the board, Larry Bell (SGR. Inc.) was on site for two days to perform interviews of the stakeholders of the agency. The recruitment brochure has been completed and the job opening will be posted within the week.

Legal:

Union Negotiations – Chief Williams informed the board; the committee has nothing to report.

Missouri Ethics Ordinance – Missouri Ethics Ordinance – Board Member Kennedy read Missouri Ethics Ordinance 2024-02 by title for adoption. Board Member Kennedy read the second reading by title. A Motion was made David Kennedy, seconded by Perry Tindall to adopt the Missouri Ethics Ordinance 2024-02. The vote was as follows:

David Kennedy	Yes
Perry Tindall	Yes
Rachelle Roe	Yes
Andy Sides	Yes

Brian Taylor	Yes
John Scullin	Yes

Interagency Agreement (Jefferson County Sheriff Office) – Chief Williams informed the board; the Sheriff’s Office has requested a new Interagency Agreement for dispatching services be adopted and executed with the current Sheriff’s signature. At that time, an Interagency Agreement between Jefferson County 9-1-1 Dispatch and the Jefferson County Sheriff’s Office was presented, a Motion was made by David Kennedy, seconded by Rachelle Roe to adopt and enter into the agreement with the Sheriff’s Office. The vote was as follows:

David Kennedy	Yes
Rachelle Roe	Yes
Perry Tindall	Yes
Brian Taylor	Yes
Andy Sides	Yes
John Scullin	Yes

New Business:

Local 2665 Health Insurance Renewal – Chief Williams informed the board, he and Penni had met with the representatives of the Local 2665 Health/Welfare. The representatives have offered an early three-year renewal with a maximum of 9% increase. We would still have our 2025 rates locked in with the current contract and a 6% maximum. The new contract would be for years, 2026, 2027, 2028. They will have a guarantee that our agency will be in the plan for an additional three years. This will allow them the security to move towards a self-funded plan. Chief Williams informed the board, this is a good rate to lock into for three years, due to the fact we were seeing double digit increases prior to us moving to the Local 2665 plan. A Motion was made by David Kennedy, seconded by Rachelle Roe to renew the current coverage through the Local 2665 Health/Welfare for an additional three years, upon review of the contract by Attorney Sweeney. The vote was as follows:

David Kennedy	Yes
Rachelle Roe	Yes
Andy Sides	Yes
Brian Taylor	Yes
Perry Tindall	Yes
John Scullin	Yes

ASPEN Network Inc. – Chief Williams informed the board, a contract has been signed to become a client of the ASPEN Network, Inc. ASPEN provides an evaluation online for all first responders, to help them determine if they are in need of some counseling assistance. They will also put you in touch with a certain group of counselors that are trained in first responder counseling assistance. The service is free of charge at this time, they are organized under a grant. This service will be available 24 hours per day. ASPEN will be on site with the next two months to train the employees on the usage of the system.

Financial:

Bills of the Session – The bills of the session were presented by Board Member Tindall. A Motion was made by Perry Tindall, seconded by David Kennedy to approve the June, 2024 bills presented in the amount of \$674,441.00 checks 17151-17196 (Including EFT’s). The vote was as follows:

Perry Tindall	Yes
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David Kennedy	Yes
Andy Sides	Yes
Brian Taylor	Yes
Rachelle Roe	Yes
John Scullin	Yes

Sales Tax Revenue – Sales Tax Revenue for the month of May, 2024 was \$1,129,454.46

Reconciliation Report – Chief Williams presented the reconciliation report for the month of May 2024.

Announcements: None

A Motion was made by Andy Sides seconded by Perry Tindall to adjourn the open session of the meeting. All present were in favor.

Respectfully Submitted

John Scullin
Chairman

Brian Taylor
Secretary