

JEFFERSON COUNTY 9-1-1 DISPATCH
Minutes of Regular Meeting
August 17, 2023

A regular meeting of the Jefferson County 9-1-1 Dispatch Board was duly called to order at 01:00 pm at Jefferson County 9-1-1 Dispatch including an electronically linked social media source (ZOOM) by Chairman John . The following members of the Board were in attendance:

John Scullin – Chairman
Paul Mayer – Vice-Chairman (via zoom)
Jamie Guinn – Member
David Kennedy – Member
Brian Taylor – Member

Absent: John Whitehead, Member
 Andy Sides - Member

Also present: Travis Williams – Chief
 Dave Bieser – Assistant Chief
 Penni May – Business Manager
 Bob Sweeney – Counsel

Guests: Angie Edmond, Chris Hermann, Shawn Legens, Tom Nahlik, (via Zoom),
(Jeffco 9-1-1),

Agenda – Chairman Scullin presented the agenda. A Motion was made by Brian Taylor, seconded by Jamie Guinn to approve the amended agenda. All present were in favor.

Minutes –Chairman Scullin presented the minutes of the regular session meeting of July 20, 2023. A Motion was made by Jamie Guinn seconded by David Kennedy to approve the regular session Minutes of July 20, 2023. All present were in favor.

Guests Forum & Comments: None

Committees:

Jefferson County Emergency Services – Nothing to report

Operations Meeting – Nothing to report, the meeting was canceled.

Chief's Report:

Perfect Attendance – Chief Williams reported, the agency had 28 employees with perfect attendance for the month July 2023.

Call Statistics Report – Chief Williams presented the statistic report.

Total Calls 21,175 9-1-1 Calls 6,987 Three calls fell within the below standard

Board Member Kennedy inquire about how many calls do we placed on hold. Chief Williams stated, he would attempt to gather that information for the next meeting.

Public Relations Report – Chief Williams submitted the Public Relations Report.

Education Report – Chief Williams submitted the Education Report.

QA Report – Chief Williams submitted the QA report. Chairman Scullin stated he really liked the new Quality Assurance report. Board Member Kennedy inquire about the average status within the report and could a different term be used. Chairman Scullin commended the crews on the busy month we just incurred.

Unfinished Business:

Fire Station Alerting System – Chief Williams informed the board, there has been no action on the alerting system. He did speak with Chief John Barton, and they had put together a committee of some Fire and EMS personnel to work on the possibility of obtaining some funding to assist with the purchase of the system. The estimated cost from Intergraph for 9-1-1 to install the interface into our CAD would be approximately \$37,000 to \$40,000. Then to install the alerting system at the main center and the back-up center would be approximately \$130,000. Chief Williams stated, the Phoenix Fire Station Alerting System is the product our agency will recommend and offer to the agencies. Each agency will be responsible for the cost on their end.

Property Valuation Proposal – Chief Williams informed the board the Property Valuation work is in process.

Map Roll – Chief Williams informed the board; the contract with GeoComm had been signed and will begin the planning for the map roll process.

Arnold Police Department -Chief Williams informed the board, the amplifier for Arnold Police Department had been ordered and was scheduled to be installed on August 28th.

Asphalt Repair – The asphalt company overlaid the part of the road that was bad.

Legal: None

New Business:

Long Range Plan - Chief Williams presented a Long Range Plan for the board to review. Chief Williams stated, we would also need to be looking into the NextGen 911 and determining if the State of Missouri plans to allocate any funds for the upgrades to the PSAPS within the state. Chairman Scullin indicated, we have accomplished the majority of the goals on our planning wheel. Once we get through the 30th Anniversary celebration, we need to have a board work session and begin thinking about a new vision wheel and bring in a facilitator. Chief Williams

stated, he and Assistant Chief Bieser had just discussed bringing in a facilitator again to begin the process of a new vision.

Mass Notification System – Chief Williams informed the board the switch over to the new Everbridge Mass Notifications System would be taking place in October. Shawn Legens has been working with the new vendor every day. We have purchased the notification system for countywide. This will allow for the municipalities within the county that are not on our system, the opportunity to join our system. Chief Williams stated, he quoted the City of Festus a price of approximately \$3,000 annually to join our system. He also plans to offer the system to Pevely. This will be a large savings for the municipalities. Chairman Scullin that moves us a little closer the vision of having everything under one 9-1-1 roof.

Financial:

Monthly Reconciliation Report – The Monthly Reconciliation Report was presented.

Bills of the Session – The bills of the session were presented. A Motion was made by David Kennedy, seconded by Brian Taylor to approve the August 2023 bills presented in the amount of \$637,990.02 checks 16689-16731 (Including EFT's). The vote was as follows:

David Kennedy	Yes
Brian Taylor	Yes
John Scullin	Yes
Jamie Guinn	Yes
Paul Mayer	Yes

Sales Tax Revenue – Chief Williams reported the following sales tax:

July 2023 \$1,029,766.09

Announcements: The 30th Anniversary Open House will be October 7, 2023. 10am – 2pm
It will be by a Private Event.

Executive Session – A Motion was made by John Scullin seconded by Brian Taylor to adjourn the open session into closed session for the purpose of Personnel and Litigation. The vote was as follows:

John Scullin	Yes
Brian Taylor	Yes
John Scullin	Yes
David Kennedy	Yes
Paul Mayer	Yes

Report from Executive Session: Nothing to report.

A Motion was made by John Scullin seconded by Brian Taylor to adjourn the open session of the meeting. All present were in favor.

Respectfully Submitted

John Scullin
Chairman

Brian Taylor
Secretary