

JEFFERSON COUNTY 9-1-1 DISPATCH
Minutes of Regular Meeting
July 23, 2026

A regular meeting of the Jefferson County 9-1-1 Dispatch Board was duly called to order at 1:00 pm at Jefferson County 9-1-1 Dispatch Main Center including an electronically linked social media source (Teams) by Chairman John Scullin. The following members of the Board were in attendance:

John Scullin - Chairman
David Kennedy – Vice-Chairman
Brian Taylor – Secretary
Andy Sides – Member
Greg Brown – Member
Jamie Guinn – Member (Teams)

Absent: Alan Leaderbrand – Member

Also present: John Whitehead – Chief
Bob Sweeney – Counsel
Angie Edmond – Business Manager

Guests- Adrienne Mayberry, Chris Hermann, Kara Lewis, Jackie Manley, Randall Martin, Nichole O’Harver, Jarrod Joggerst with FGM, Colin Rogers with Brockmiller Construction, Chief Bob Dunn (left at 1:50pm), Savannah Denbow, Brandi Griffith, Jason Murphy, Colleen Ruenzi, Jacob Stoutenborough, Mike Prater (Teams), Travis Missey (Teams), Sarah Shearin (Teams), Shawn Legens (Teams), Lisa Gore (Teams), Tom Nahlik (Teams), Sabrina Harris (Teams)

The Pledge of Allegiance

Agenda—Chairman John Scullin made a motion to accept the agenda with one proposed addition to New Business—Employee’s car damaged by drive through gate, and three proposed adjustments: 1. Move the Recruits’ Academy to just under the Meeting Minutes. 2. Move FGM from Unfinished Business to after the Recruits’ academy, and 3. Chief’s Report will not be read this meeting (all reports are in the packet). Andy Sides made the second. All present were in favor.

Minutes—Chairman John Scullin presented the minutes of the regular session meeting of June 25, 2026. A Motion was made by Brian Taylor seconded by David Kennedy, to approve the regular session minutes of June 25, 2026. All present were in favor.

Recruits’ Academy— Chief Whitehead called Training Coordinators Jackie Manley and Randall Martin to the front of the room to discuss the new academy style training and to present each recruit with their certification of completion. Jackie advised the Board she and Randall have spent the past three and half weeks with each of the recruits in a new academy, which they believe will give them a stronger foundation. Each recruit also received APCO training during this time, received a tour of the county and is spending this final week in pod training where they are taking live calls in a controlled environment. At this point, each recruit was called up one at a time to receive their certificate. They are as follows: Savannah Denbow, Jacob Stoutenborough, Jason Murphy, Colleen Ruenzi, and Brandi Griffith. Chief Whitehead spoke on the high bar this crew set with daily quizzes averaging at 98%. Chief Whitehead

also praised Jackie and Randall for the work they have put into this academy under the direction of Chief of Staff Chris Hermann.

Building/Upgrade Feasibility Study - Chief Whitehead introduced Jarrod Joggerst with FGM and Colin Rogers with Brockmiller Construction. Jarrod presented to the Board a detailed report consisting of scope, schedule and cost. The first portion of the presentation covered an assessment of our main center, back up center and the property on St. Luke's Church Rd. During the second portion of the presentation, site and plan diagrams were shown and discussed. The third portion of the presentation included a cost analysis of six different options the Board may wish to consider. Board Member Greg Brown asked a question concerning cost escalation if we waited five years and then chose the ten-year plan, as an example. Colin with Brockmiller Construction advised these costs are only good for a specific amount of time. Board Member Greg Brown also asked about Jefferson County Code minimums concerning ICC ratings. Colin and Jarrod both believe Jefferson County's minimum is ICC-500. This discussion continued briefly. The fourth portion of the presentation was scheduling and next steps. Many members of the Board stated it is too soon to be discussing schedules and next steps. The final portion of the presentation was for comments. Jarrod advised he plans to have the full report to the Board before the next meeting. The Board decided to hold off further questions until they have the full report, at which time a work session will probably be called. Chairman Scullin thanked Jarrod and Colin for the work they have done and for their time, advising them the board looks forward to seeing the full report.

Guests Forum & Comments:

Jefferson County Emergency Services - Chief Whitehead advised the Board there is nothing new to report this month.

Operations Committee – Chief Whitehead advised there is nothing new to report this month.

Chief's Report:

Telecommunicator Success - Chief Whitehead advised the Board that Maddy Marqua was highlighted this month. She has been with our agency for four years and is a call taker and police telecommunicator who likes knowing the job she does helps the people in our community.

Work Anniversaries - Chief Whitehead reported there were a couple of anniversaries in July. They are as follows: Danielle Beiter-Laube – 4 years, Julie Blechle – 5 years, Aaron Farrell – 11 years and Angie Edmond 7 years plus 20 previous years of service.

Overtime Report – Not read this month, as per amended agenda.

Call Statistics Report – Not read this month, as per amended agenda.

Total Non-Emergency Calls-not provided this month as per amended agenda.

Total 9-1-1 Calls- not provided this month as per amended agenda.

Total Calls-not provided this month, as per amended agenda.

Public Relations and CALEA Report – Not read this month, as per amended agenda.

Training Report – Not read this month, as per amended agenda.

QA/QI Report – Not read this month, as per amended agenda.

Legal – Nothing to report.

Unfinished Business:

Radio/MDT Committees- Chief Whitehead advised the radio committee does not have anything new to report. The MDT committee is reviewing different options for MDTs. Some agencies are testing different products.

New Business –

Tower Site Damage – Chief Whitehead advised the Board that the fence surrounding one of our towers was cut and a man came onto the property and climbed the tower for approximately forty minutes. Nothing is missing, and the fence has been repaired. St. Louis County discovered the damage and notified us. Cameras were reviewed and a deputy took a report. Chief Whitehead further advised the agency will be looking into the cost of adding cameras with AI alerts to our eighteen tower sites.

Employee's Vehicle Damaged – Chris Wayne's vehicle sustained damage as he exited the drive through gate at the back up center. Chris stopped and the gate began to close. Chris tried to pull forward, but the gate caught the bumper and pulled it off. Board Member Andy Sides requested the gate be checked. The Board agreed with Chief Whitehead that there is no need to turn this claim into the insurance company, but a phone call to the broker would be a good idea. The Board agreed the agency should pay for the damage, which is under \$4,000.00.

Financial -

Monthly Reconciliation Report – Chief Whitehead presented the monthly reconciliation report along with some additional finance reports for the month.

Bills of the Session – The bills of the session were presented, and a motion was made by David Kennedy, seconded by Brian Taylor to approve the July 2026 bills presented in the amount of \$592,837.10, checks 18414 through 18481, 3 voided checks and 17 EFTs. A roll call vote took place with the motion passing. Votes were as follows:

David Kennedy	Yes
Brian Taylor	Yes
John Scullin	Yes
Greg Brown	Yes
Andy Sides	Yes
Jamie Guinn	Yes

Operating Income Report – Chief Whitehead presented the Operating Income Report.

Income/Expenses Trending (24 Month) – Chief Whitehead presented this report. Chief Whitehead advised the Board that the agency's expenses are still on track and in line with our budget.

Sales Tax Revenue – Sales Tax Revenue for the month of June 2026 was \$1,170,646.15.

Announcements – No announcements.

Executive Session – A motion was made by David Kennedy with a second by Andy Sides to go into closed session for the purpose of discussing personnel issues.

Report from Executive Session – Nothing to report.

A Motion was made by Andy Sides, seconded by Greg Brown, to adjourn the open session of the meeting at 2:56pm. All present were in favor.

Respectfully Submitted

John Scullin
Chairman

Brian Taylor
Secretary