

JEFFERSON COUNTY 9-1-1 DISPATCH
Minutes of Regular Meeting
September 19, 2019

A regular meeting of the Jefferson County 9-1-1 Dispatch Board was duly called to order at 2:01 pm at Jefferson County 9-1-1 Dispatch by Chairman John Scullin. The following members of the Board were in attendance.

John Scullin - Chairman
Paul Mayer –Vice-Chairman
Vernon Cherry – Secretary
David Kennedy - Member
Andy Sides - Member
Gary Wright – Member

Absent: Brian Taylor – Member

Also present:
Travis Williams – Chief
Bob Sweeney – Attorney
Penni May – Business Manager

Guests: Assistant Chief David Bieser (Jeffco 9-1-1), Kevin Carberry (Leader Publications), Ray Price (Armstrong Teasdale), Matt Shorey (Armstrong Teasdale), Jim Terry

Agenda –Chairman John Scullin presented the agenda. Chief Williams requested, IPAWS be added under New Business. A Motion was made by Paul Mayer, seconded by Andy Sides to approve the amended agenda. All present were in favor.

Minutes – Chairman John Scullin presented the minutes of the regular session meeting of August 15, 2019. A Motion was made by Paul Mayer, seconded by Andy Sides to approve the regular session minutes of August 15, 2019. All present were in favor.

Guest Forum & Comments:

Committees:

Jefferson County Emergency Services – Chief Williams reported, High Ridge F.P.D. now has a drone for search and rescue.

PSC Meeting – No meeting

Operations Committee – Chief Williams reported, discussion was held regarding Ops Channels and dispatcher etiquettes. Gave agencies an update on the new CAD.

Chief's Report:

Perfect Attendance – Chief Williams reported, the agency had 29 employees with perfect attendance for the month August 2019.

Public Relations Report –Chief Williams presented the Public Relations Report

Education Report– Chief Williams presented the Education Report.

Statistic Report: Chief Williams reported the following statistics for August 2019.

August 2019	23,862 Total Calls	7,019 9-1-1 Calls
	(9-1-1Calls are up 500 from last year)	

Exit Interview – Chief Williams informed the board, Penni sent out 3 exit interviews to employees that have left employment. We received one back and it was available for the board's review. Board member Kennedy congratulated Chief Williams on the exit interview.

Legal: None

Unfinished Business:

LOGISYS CAD - Chief Williams informed the board, we are continuing to work with LOGISYS. Dave Bieser is working on creating the tables for the conversion. At this time, we are still on track to go live the end of the first quarter in 2020.

MDT – We are working with our current CAD to get the Mobile Data Terminal software installed and up in running in the units.

Fence Installation – The fence project is complete. We have the paving of the parking lot scheduled for 2020.

Tower Site Security – Chairman Scullin inquired if the security camera installation has been completed at the tower site. Chief Williams stated, we have three sites left that need cameras.

Medical Control- Chief Williams requested this item be tabled for the October meeting. We are waiting for some proposals from two agencies

New Business:

IPAWS – Chief Williams informed the board, Board Member Wright has inquired if we were a member of the IPAWS system. Chief Williams stated, we are a member of IPAWS through our Code Red. We have never utilized the system. Chief Williams stated, the system is Federally regulated and there are certain criteria that must be met to utilize the system. Board Member Wright stated, he downloaded the app and it appears that in other parts of the country the system is being utilized for many different things, all the way down to a water pipe being broke. Board Member Wright stated, we should be ready to use this system if needed. Board Member Kennedy stated, perhaps we should look at the potential application to determine what type of incidents would warrant us to use the system. He stated an example would be the large ice storm we had a couple years ago, the travelers coming into our county could have been notified of road conditions. Board Member Wright, stated he realizes we are making upgrades for the emergency agencies, but we need to give something like IPAWS notification to the citizens as a public relations benefit. Chief Williams stated, he will look into the criteria and get back to the board. Board Member Wright stated, if we did begin utilizes the system, we would need to educate our citizens about the phone app. Chief Williams stated, we could work with Emergency Management. Attorney Sweeney stated, we need to verify the criteria prior to utilizing the system. Board Member Kennedy requested, Chief Williams come back to the board in a couple months with the information.

2020 Budget – Chief Williams presented the 2020 Budget for approval. Chief Williams stated, the budget is based on the ½ cent sales tax. The budget also includes four additional personnel on the dispatch roster, a completion of the CAD upgrade, radio upgrades, equipment for tower site maintenance, a new 50KW generator on wheels, election expense and anticipated litigation expenses. The generator would be in the event the generator would not function at one of the tower sites. A Motion was made by David Kennedy, seconded by Gary Wright to approve the budget as presented. Board Member Kennedy inquired if the legal line item is going to be sufficient and what will those funds go towards. Attorney Sweeney stated, a large amount of the expenditure will be spent on assuring that our ½ cents sales tax revenue remains and to ensure the will of the electorate. To challenge the special legislation and to ensure the fiscal integrity of the organization. Chief Williams stated, the expenditure was placed in the budget as a projection. Board Member Kennedy stated, so the way he understands it, the bill that was signed by the governor basically says the voters of Jefferson County did not know what they were talking about and a bill was written to overrule the voters and have the ½ sales tax not collected as of October 1, 2019 and roll back to a ¼ cent sales tax. He also clarified, the board has hired legal counsel to address the Department of Revenues decision not to collect our ½ cent sales tax. A hearing is set for October, 2019. A Motion was made by Gary Wright, seconded by Vernon Cherry to approve the budget presented. The vote was as follows:

Gary Wright Yes
Vernon Cherry Yes
Andy Sides Yes
Paul Mayer Yes
David Kennedy Yes
John Scullin Yes

Financial

Bills of the Session – The bills of the session were presented. A Motion was made by Gary Wright seconded by Vernon Cherry to approve the September 2019 bills presented in the amount of \$253,937.26. Checks 14564-14605 and nine EFTs. The vote was as follows:

Gary Wright Yes
Vernon Cherry Yes
Andy Sides Yes
Paul Mayer Yes
David Kennedy Yes
John Scullin Yes

Monthly Audit Report – Vice Chairman Mayer presented the monthly audit report.

Sales Tax Revenue: Chief Williams reported the sales tax revenue for the month of August 2019 was \$1,000,027.12. We also receive an additional interest payment of \$5,745.68. We are down \$31,000.00 year to date.

Announcements: The City of Eureka has annexed the old Kirkwood Materials on Hwy 109.

A Motion was made by David Kennedy, seconded by Gary Wright to adjourn the open session into closed session for the purpose of Contracts, Litigation and Personnel. The vote was as follows:

David Kennedy Yes
Gary Wright Yes
Andy Sides Yes
Vernon Cherry Yes
Paul Mayer Yes
John Scullin Yes

Report from Executive Session:

A Motion was made by Gary Wright, seconded by Vernon Cherry to adjourn the open session of the meeting. All present were in favor.

Respectfully Submitted

John Scullin
Chairman

Vernon Cherry
Secretary