



TENTATIVE AGENDA
June 20, 2019
JEFFERSON COUNTY 9-1-1 DISPATCH
REGULAR MEETING OF THE BOARD OF DIRECTORS

Notice Posted June 14 at 2pm

Notice is hereby given that the Jefferson County 9-1-1 Dispatch will conduct a meeting at 2pm

June 20, 2019 at Jefferson County 9-1-1 Dispatch, 5475 Buckeye Valley Road, House Springs, MO 63051

Jefferson County 911 works to comply with the American with Disabilities Act requirements. Individuals who require accommodations to attend meetings should contact Jefferson County 911 at 636-797-9797 48 hours prior to the meeting date.

The tentative agenda of this meeting includes:

Call to Order – **Chairman Scullin**

Acceptance of Agenda

Meeting Minutes

Regular Session (May 23, 2019)

Executive Session (May 23, 2019)

Guest Forum & Comments

Committees

Jefferson County Emergency Services Association

PSC

Operations Committee

Chief's Report

Perfect Attendance Report

Statistic Report (Monthly)

Public Relations/Education Report

Legal

Surplus Property Resolution (Monopole (Valle Site))

Dunklin School Police Interagency Agreement

Pictometry Resolution

Ethics Ordinance

Old Business

CAD Upgrade

New Business

Outside Fence Bids

Financial

Current Expenses (June, 2019)

Monthly Audit Report

Sales Tax Revenue (May, 2019)

Announcements

The tentative agenda of this meeting also includes a vote to close part of this meeting pursuant to Sections 610.021.1 RSMo, for the purpose of discussion concerning litigation, personnel & contracts.

Adjourn to Closed Session

Reconvene to Open Session

Report on Closed Session

Adjournment

JEFFERSON COUNTY 9-1-1 DISPATCH
Minutes of Regular Meeting
May 23, 2019

A regular meeting of the Jefferson County 9-1-1 Dispatch Board was duly called to order at 2:00 pm at Jefferson County 9-1-1 Dispatch by Chairman John Scullin. The following members of the Board were in attendance.

John Scullin - Chairman
Paul Mayer –Vice-Chairman
Vernon Cherry - Secretary
David Kennedy – Member
Andy Sides – Member
Brian Taylor - Member
Gary Wright – Member

Also present:

Travis Williams – Chief
Bob Sweeney – Attorney
Penni May – Business Manager

Guests: Assistant Chief David Bieser (Jeffco 9-1-1),

Agenda –Chairman Scullin present the agenda. A Motion was made by David Kennedy, seconded by Gary Wright to approve the agenda. All present were in favor.

Minutes – Chairman Scullin presented the minutes of the regular session meeting of April 18, 2019. A Motion was made by David Kennedy, seconded by Gary Wright to approve the regular session minutes of April 18, 2019. All present were in favor.

Guest Forum & Comments: None

Committees:

Jefferson County Emergency Services – Chief Williams reported, a presentation was given to the Fire and EMS members by St. Louis Fusion. They also held a meet and greet for Chief Dave Scott's retirement.

PSC Meeting – Held May 2, 2019. The Twin City Surgery Center has offered their 10,000 square foot building in the event of a disaster for triage or something of that nature. The Health Department reported a Hepatitis A outbreak. They were offering free shots to first responders.

Operations Committee – No Report

Chief's Report:

Perfect Attendance – Chief Williams reported, the agency had 32 employees with perfect attendance for the month April 2019.

Public Relations Report –Chief Williams presented the Public Relations Report.

Education Report– Chief Williams presented the Education Report.

Legal: None

Old Business:

Legislative Update – Chief Williams reported, Senate Bill 291 ended up with approximately 60 amendments attached in the House and they were all stripped off the day prior to the close of session. The straight substitute bill for Senate Bill 291 has passed through the House and is on its way to the Governor's desk. Chief Williams stated, he did speak with someone at the Governor's office. He was able to obtain the information needed to send a letter to all of the Governor's legislative review committee with our concerns regarding Senate Bill 291. Chairman Scullin inquired

if all the paperwork had been sent to Department of Revenue. Chief Williams stated, the paperwork had been sent and a letter was received back from the Department of Revenue stating they will continue to collect our ½ sales tax.

Main Facility Renovation - Chief Williams informed the board, the inside of the center is nearly completed and dispatch operations moved to the new addition two weeks ago. Administrative staff has also moved and is in the process of unpacking. Septic work, fence work and parking is in process. Septic is under construction, trees are being removed for the parking and fence bids are being obtained. Monitors and TV's will be installed within the next few weeks. Board Member Wright inquired about the cost savings the agency gained by having all the administrative staff, moving things, cleaning and running all the wire. Chairman Scullin stated, he was sure is was several thousands of dollars. Chief Williams stated, all the console furniture was all dirty and Dave, Tom and John powered washed all the furniture and assembled it all for the radio room. Other members of administrative staff worked hard cleaning and organizing. Board Member Wright stated that is amazing to have those type of employees. Chief Williams stated, their help, support and dedication was much appreciated.

Dunklin School Police – Chief Williams informed the board, he has been approached again by the Dunklin School District regarding their police. The Superintendent would like to move their dispatching service from Pevely PD to Jefferson County 9-1-1 Dispatch. Chief Williams stated, they do not have very many calls, mostly going on duty an off duty. Chief Williams made a recommendation to the board, to charge \$1,000 per year for the dispatching fees. Chief Williams stated, a fee structure will need to be created for these school districts that are not in our charter area. Chief Williams stated this will allow the officer to have interoperability with the Sheriff's Department and Herculaneum PD. It is also another step toward our vision. After a discussion a Motion was made by David Kennedy, seconded by Paul Mayer to draft an Interagency Agreement for Dunklin School District with an annual dispatching fee of \$1,000.

The vote was as follows:

David Kennedy	Yes
Paul Mayer	Yes
Brian Taylor	Yes
Andy Sides	Yes
Gary Wright	Yes
Vernon Cherry	Abstain
John Scullin	Yes

CAD Upgrade - Chief Williams stated, he had conversations with the Sheriff and Captain Sides regarding the LogiSYS CAD systems. We are going to continue the discussions with LogiSYS and set up a demo for the Fire and EMS agencies to view. After a discussion, Board Member Sides inquired about the time line for a new CAD to be built out for our agency. Chief Williams stated, we should have LogiSYS come back and make sure it has all the functions the agencies need. We need to make sure all agencies have the same equipment and capabilities in order for the select and recommend to work properly. So all agencies, big and small have to be on the same level.

Nokia Maintenance - Chief Williams informed the board, Nokia upgrade is complete.

New Business:

Health Insurance Coverage – Chief Williams stated the board had requested for him to provide the board with figures to provide dependent health insurance coverage to the employees that have been hired after 2009. The employees hired prior to 2009 already receive the benefit. He stated, Penni worked on the numbers presented. Chief Williams also stated, the board may want to consider a tiered system coverage with upon hire, the employee would receive 50% dependent coverage and at 3 years of service, the employee would receive 100% dependent coverage. A discussion was held regarding providing 100% dependent coverage upon hire. A Motion was made by David Kennedy, seconded by Paul Mayer to accept the proposal presented. A discussion was held regarding the proposal and at that time David Kennedy withdrew his motion and Paul Mayer withdrew his second.

Monopole (Valle Site) – Chief Williams stated, the Monopole is still at Valle House 1 and we currently pay ½ of the generator maintenance on a Monopole that has been decommissioned. Chief Williams recommended we mark the Monopole as surplus equipment and have the pole taken down.

Board Member Mayer stated, DeSoto Rural may be interested in the surplus pole. Chief Williams stated a Resolution will be presented at the June meeting to surplus the pole.

Financial

Bills of the Session – The bills of the session were presented. A Motion was made by Gary Wright seconded by Brian Taylor to approve the May 2019 bills presented in the amount of \$266,697.01. Checks 14374-14422 and EFTs. The vote was as follows:

Gary Wright	Yes
Brian Taylor	Yes
Paul Mayer	Yes
Andy Sides	Yes
David Kennedy	Yes
Vernon Cherry	Yes
John Scullin	Yes

Audit Report – February and March Audit Report presented.

Sales Tax Revenue: Chief Williams reported the sales tax revenue for the month of March 2019 was \$614,413.04.

A Motion was made by David Kennedy, seconded by Andy Sides to adjourn the open session into closed session for the purpose of Contracts, Litigation. The vote was as follows:

David Kennedy	Yes
Andy Sides	Yes
Gary Wright	Yes
Brian Taylor	Yes
Paul Mayer	Yes
Andy Sides	Yes
John Scullin	Yes

Report from Executive Session: Nothing to Report

Health Insurance Coverage – A Motion was made by David Kennedy, seconded by Gary Wright in anticipation to improve our employee retention, an amendment to the current employee health insurance to provide paid dependent health insurance coverage to all full time employees after 90 days of full-time employment and to continue the current stipend program to all full-time employees not utilizing the full dependent health insurance coverage. The vote was as follows:

David Kennedy	Yes
Gary Wright	Yes
Paul Mayer	Yes
Brian Taylor	Yes
Andy Sides	Yes
Vernon Cherry	Yes
John Scullin	Yes

Announcements:

Chairman Scullin suggested the Chief bring back a recommendation for his administrative staff at the next meeting and perhaps organize some type of appreciation luncheon.

A Motion was made by Paul Mayer, seconded by David Kenney to adjourn the open session of the meeting. All present were in favor.

Respectfully Submitted

John Scullin
Chairman

Vernon Cherry
Secretary