



TENTATIVE AGENDA
July 16, 2020
JEFFERSON COUNTY 9-1-1 DISPATCH
REGULAR MEETING OF THE BOARD OF DIRECTORS

Notice Posted July 9 2020 at 2pm

Notice is hereby given that the Jefferson County 9-1-1 Dispatch will conduct a meeting at 2pm

July 16, 2020 (electronically with a link to be provided via social media)

at Jefferson County 9-1-1 Dispatch, 5475 Buckeye Valley Road, House Springs, MO 63051

Jefferson County 911 works to comply with the American with Disabilities Act requirements. Individuals who require accommodations to attend meetings should contact Jefferson County 911 at 636-797-9797 48 hours prior to the meeting date.

The tentative agenda of this meeting includes:

Call to Order – **Chairman Scullin**

Acceptance of Agenda

Meeting Minutes

Regular Session (June 18, 2020)

Executive Session (June 18, 2020)

Guest Forum & Comments

Committees

Jefferson County Emergency Services Association

PSC

Operations Committee

Chief's Report

Perfect Attendance Report

Statistic Report (Monthly)

Public Relations/Education Report

Legal

Unfinished Business

CAD Upgrade

MDT Proposal

Pandemic Operations

CALEA Interviews

New Business

Financial

Current Expenses (July, 2020)

Monthly Audit Report

Sales Tax Revenue (June, 2020)

Announcements

The tentative agenda of this meeting also includes a vote to close part of this meeting pursuant to Sections 610.021.1 RSMo, for the purpose of discussion concerning litigation, personnel & contracts.

Adjourn to Closed Session

Reconvene to Open Session

Report on Closed Session

Adjournment

JEFFERSON COUNTY 9-1-1 DISPATCH
Minutes of Regular Meeting
June 18, 2020

A regular meeting of the Jefferson County 9-1-1 Dispatch Board was duly called to order at 2:02 pm with an electronically linked social media source by Chairman Scullin. The following members of the Board were in attendance.

John Scullin - Chairman
Paul Mayer –Vice-Chairman
Vernon Cherry – Secretary
David Kennedy – Member
Brian Taylor -- Member
Andy Sides – Member
Gary Wright – Member

Absent: None

Also present:

Travis Williams - Chief
David Bieser—Assistant Chief
Bob Sweeney – Counsel
Penni May – Business Manager

Guests: Jim Terry, Chief Tim Lewis, (Festus Police), Doug Wendel, (Festus Police) Greg Camp, (City of Festus) Ed (Citizen)

Agenda –Chairman Scullin presented the agenda. Chief Williams requested to add Oath of Office, Verizon Lease and Asphalt Bids under New Business. A Motion by Vernon Cherry, seconded by Paul Mayer to approve the amended Agenda. All present were in favor.

Minutes – Chairman Scullin presented the minutes of the regular session meeting of May 21, 2020. A Motion was made by Paul Mayer, seconded by Andy Sides to approve the regular session minutes of May 21, 2020. All present were in favor.

Guest Forum & Comments:

Festus Police - Chief Tim Lewis informed the board, Chief Williams had indicated the board was looking for some type of proposal. They had discussed some type of annual fee per radio. Festus Police is requesting radio usage only. They are not requesting any type of dispatch service. Festus would be totally responsible for the purchase of all the equipment needed. Chief Williams stated, a study has been done and there is plenty of capacity on the system to accommodate Festus Police. Chief Williams stated, this would allow Festus to have better communication with the Sheriff's Office, Crystal City Police and the Fire/EMS Agencies. He would like to see us come to some type of agreement to advance our interoperability goal. Chief Lewis stated, he appreciates the fact that Chief Williams came to the city and we are all in this together to access your surplus capacity while providing a revenue source for Jefferson County 9-1-1 Dispatch. It would be a unique service because the City of Festus is not requesting dispatching service. He was of the opinion this will be beneficial for both organizations. Chairman Scullin stated, his goal is to get as many agencies on the system as possible and we intend to keep working towards that goal. Board Member Mayer stated, Jefferson County 9-1-1 Dispatch's vision is to acquire all agencies onto the new radio system for interoperability and officer safety and to have all the dispatching under one roof. His question to Festus Police would be, do they see in the future that vision being a possibility? Chief Lewis stated everything is on the table. Chief Lewis stated, the main concern of Festus Police would be to provide a good service and get better reception and if that is what it takes in the future than it is a possibility.

Jim Terry – Mr. Terry wanted a moment to thank Chief Williams and his staff for all of their hard work during the pandemic times. Everyone appreciates them.

Committees:

Jefferson County Emergency Services- Discussions held regarding pandemic and civil unrest.

PSC Meeting –Meeting today. David Bieser will be appointed as our representative to the PSC.

Operations Committee – No meeting

Chief's Report:

Perfect Attendance – Acting Chief Bieser reported, the agency had 27 employees with perfect attendance for the month May2020.

Public Relations Report –Chief Williams presented the Public Relations report

Education Report– Chief Williams presented the Education Report.

Statistic Report: Chief Williams reported the following statistics for March 2020.

March 2020 22,451 Total Calls 7,067 9-1-1 Calls

2 calls fell below the acceptable standard

Legal

Missouri Ethics Ordinance – Chief Williams presented and read the Missouri Ethics Ordinance 2020-02 for acceptance. A second reading was completed A Motion was made by David Kennedy, seconded by Brian Taylor to adopt the ordinance as presented. The vote was as follows:

David Kennedy	Yes
Vernon Cherry	Yes
Gary Wright	Yes
Andy Sides	Yes
Brian Taylor	Yes
David Kennedy	Yes
Paul Mayer	Yes

Unfinished Business:

LOGISYS CAD - Chief Williams informed the board, LOGISYS has been onsite installing hardware and software along with testing some of the interfaces. Cutover is scheduled for the week of September 3rd. Four employees will be traveling to Montana for training during the month of July. We are making progress with the new CAD.

MDT Proposal: Chief Williams informed the board we have received some RFP responses back. The current cost for the MDT, third party software and the NetMotion software (connectivity to our server) is approximately \$2,682.80 per unit. There would also be an annual cost of \$157.00 per unit for the anti-virus software. We will need to purchase 171 devices which will be a cost of approximately \$458,000. Arnold Police already has MDT's in their vehicles and will not require new equipment. The Sheriff's office has also already purchased MDT's and a reimbursement will be due them in the amount \$403,000. Chief Williams stated, the hardware will be purchased and then ownership will be turned over to each agency. This will require them to keep the equipment maintained and allow them to upload additional programs pertinent to their agency.

Board Member Kennedy stated, at the last meeting, the board decided to work down into the details of the purchase, then to schedule a work session. This would allow the board time to review the next two months of tax revenue prior to the purchase of MDT's. Chief Williams stated, the June revenue was very comparable to last year's figure. Board Member Kennedy stated, we are on a good path towards the decision. Chairman Scullin inquired, if we have the time to wait a month or two? Chief Williams stated the RFP is good for six months. A working group was formed with Andy Sides, Gary

Wright, Chief Williams, Assistant Chief Bieser and perhaps Fire/EMS representation. Chairman Scullin would like to see the work to be done quickly so we can move along with the project.

Pandemic Operations: Chief Williams informed the board, all of the personnel is back at the main facility. We are continuing to have the centers sprayed for COVID-19. We are still taking precautions by doing temperature checks and wearing masks at shift change. Chairman Scullin thank Assistant Chief Bieser for keeping the board well informed during the pandemic time. Chief Williams stated, he would like to express his appreciation to Assistant Chief Bieser and Penni along with the staff for a good job keeping all the projects and operations moving along during his absence.

New Business:

Oath of Office - New Board Members - Attorney Sweeney swore in Chairman John Scullin, Paul Mayer and David Kennedy into their elected seat on the 9-1-1 Board of Directors.

Asphalt Bids – Chief Williams stated, he obtained bids for the paving of the back parking lot. He had contacted three contractors, however, only received two responses. This was a part of the remodel project. The bids were as follows:

Dura Seal	\$19,885.00
Gateway DCS	\$23,725.00

Chief Williams recommendation was to award the bid to Dura Seal. A Motion was made by David Kennedy, seconded by Andy Sides to accept the Dura Seal bid for \$19,885.00. The vote was as follows:

David Kennedy	Yes
Andy Sides	Yes
Brian Taylor	Yes
Gary Wright	Yes
Vernon Cherry	Yes
Paul Mayer	Yes
John Scullin	Yes

Verizon Lease (NRF7) – Chief William informed the board he has been working with Verizon to negotiate a tower lease contract. Chief Williams stated, Attorney Sweeney has reviewed the lease agreement. Chief Williams requested the discussion be moved to Executive Session.

Financial

Bills of the Session –The bills of the session were presented. A Motion was made by Paul Mayer seconded by Andy Sides to approve the June 2020 bills presented in the amount of \$335,425.60. Checks #14958 – 14598 (14962 Voided) (including EFTS). The vote was as follows:

Paul Mayer	Yes
Andy Sides	Yes
Gary Wright	Yes
Vernon Cherry	Yes
Brian Taylor	Yes
David Kennedy	Yes
John Scullin	Yes

Monthly Audit Report – Monthly Audit report presented (Sent in the packet)

Sales Tax Revenue: Assistant Chief Bieser reported the sales tax revenue for the month of April 2020 was \$808,511.48. Down 33,700 YTD

Announcements: None

A Motion was made by David Kennedy, seconded by Brian Taylor to adjourn the open session into closed session for the purpose of Contracts, Litigation and Personnel. The vote was as follows:

David Kennedy	Yes
Brian Taylor	Yes
Vernon Cherry	Yes
Paul Mayer	Yes
Vernon Cherry	Yes
Gary Wright	Yes
Andy Sides	Yes
John Scullin	Yes

Report from Executive Session

Verizon Lease- Attorney Sweeney reported the action the board took in closed session, was a unanimous vote to enter into a tower lease with Verizon.

Announcement – Chief Williams informed the CALEA testing will begin within the week. A panel of other CALEA Managers from surrounding agencies will be conducting the interviews.

A Motion was made by David Kennedy, seconded by Paul Mayer to adjourn the open session of the meeting. All present were in favor.

Respectfully Submitted

John Scullin
Chairman

Vernon Cherry
Secretary