



TENTATIVE AGENDA
June 17, 2021
JEFFERSON COUNTY 9-1-1 DISPATCH
REGULAR MEETING OF THE BOARD OF DIRECTORS

Notice Posted June 10, 2021

Notice is hereby given that the Jefferson County 9-1-1 Dispatch will conduct a meeting at 2:00 pm
June 17, 2021 (electronically with a link to be provided via social media) at Jefferson County 9-1-1 Dispatch, 5475
Buckeye Valley Road, House Springs, MO 63051

Jefferson County 911 works to comply with the American with Disabilities Act requirements. Individuals who
require accommodations to attend meetings should contact Jefferson County 911 at 636-797-9797 48 hours prior
to the meeting date.

The tentative agenda of this meeting includes:

Call to Order – **Chairman Scullin**

Acceptance of Agenda

Meeting Minutes

Regular Session (May 20, 2021)

Executive Session (March 25, 2021 & May 20, 2021)

Guest Forum & Comments

Committees

Jefferson County Emergency Services Association

PSC

Operations Committee

Chief's Report

Perfect Attendance Report

Statistic Report (Monthly)

Public Relations/Education Report

Legal

Union Negotiations Committee

New Business

Microwave Upgrade

Municipal Channel

Subscriber Radio Refresh

Unfinished Business

Bids (Ford Escape)

CAD (Logisys Report)

Financial

Current Expenses (June 2021)

Monthly Audit

Sales Tax Revenue (May 2021)

Announcements

The tentative agenda of this meeting also includes a vote to close part of this meeting pursuant to Sections 610.021.1 RSMo, for the purpose of discussion concerning litigation, personnel & contracts.

Adjourn to Closed Session

Reconvene to Open Session

Report on Closed Session

Adjournment

JEFFERSON COUNTY 9-1-1 DISPATCH
Minutes of Regular Meeting
May 20, 2021

A regular meeting of the Jefferson County 9-1-1 Dispatch Board was duly called to order at 2:00 pm at Jefferson County 9-1-1 Dispatch and with an electronically linked social media source by Board Member John Scullin. The following members of the Board were in attendance.

John Scullin – Chairman
Paul Mayer – Vice-Chairman
Vernon Cherry – Secretary
David Kennedy – Member (via zoom)
Andy Sides – Member
Brian Taylor – Member
Gary Wright – Member

Also present: Travis Williams – Chief
David Bieser – Assistant Chief
Bob Sweeney – Counsel

Guests: Angie Edmond, Chris Hermann, Mike Prater, Jeffco 911 - **ZOOM Attendees:** Bailey Epple, Kara Lewis, Allison Newton, Shawn Legens, Rich Wichmann, Tom Nahlik (Jeffco 9-1-1), James Parmley (DeSoto City). Mark Thonnings (Logisys)

Agenda – Chairman Scullin presented the agenda. A Motion was made by Andy Sides, seconded by Gary Wright to approve the Agenda. All present were in favor.

Minutes – Chairman Scullin presented the minutes of the regular session meeting of April 15, 2021. A Motion was made by Gary Wright, seconded by Andy Sides to approve the regular session Minutes of April 15, 2021. All present were in favor.

Guests Forum & Comments: None

Jefferson County Emergency Services – Chief Williams informed the board; discussions were held regarding CAD update, Mutual Aid assistance in the southern counties.

PSC Meeting – They did meet. No Report

Operations Meeting – Discussions were held regarding the new CAD, responses and training.

Chief's Report:

Perfect Attendance – Chief Williams reported, the agency had 33 employees with perfect attendance for the month April 2021.

Public Relations Report – Chief Williams stated, the Public Relations report was emailed to the board for their review. Public Relations events are beginning to pick up. Chief Williams presented the Traveling Bowling Trophy in which the 9-1-1 team won for the year. (The agency participated in a Backstoppers Benefit). We have a Shop with a Cop Benefit with T-shirts going on presently.

Education Report – Chief Williams stated, the Education Report was emailed to the board for their review.

Statistic Report - Chief Williams reported the following statistics for the month April 2021

April 2021 20,242 Total Calls

6,485 (9-1-1 Calls) (Three calls answered in less than acceptable time frame)

Legal:

Surplus Vehicle Resolution – Chairman Scullin presented Resolution 2021-05-01 to the board for approval. The Resolution was to declare the 2008 Ford Escape Surplus and allow the agency to sell or dispose of the property. Chief Williams stated, he will be posting the surplus property in the paper for sealed bids. A Motion was made by Brian Taylor, seconded by Gary Wright to adopt Resolution 2021-05-01 as presented. The vote was as follows:

Brian Taylor	Yes
Gary Wright	Yes
Paul Mayer	Yes
Andy Sides	Yes
Vernon Cherry	Yes
David Kennedy	Yes (via Zoom)
John Scullin	Yes

Union Negotiations Committee: Chairman Scullin stated, the Union Negotiations Committee met prior to the board meeting and Chief Williams will be meeting with Shop Steward Prater. The committee has requested the Chief put together some salary matrix options. Shop Steward Prater, stated, we do have a previous long time dispatcher returning to the agency, so that is a positive note in our goal to make our agency a destination agency.

New Business:

Microwave Upgrade - Chief Williams stated the Microwave radio system building began in 2009 and the purchased was in 2013 and will need to be replaced due to nearing the end of life in 2023. These are the microwave radios that are in the radio shelters. The parts or support will not be available after 2023. Chief Williams stated, St. Charles County has already had discussions with Nokia to upgrade. Chief Williams stated, he has also contacted Nokia to discuss an upgrade. Chief Williams stated, this will be approximately a 1.2 to 1.4-million-dollar upgrade. The radios will have the same frequencies and a bigger band width. The Micro-wave dishes and router are still good, just the radios will need upgrading. Chief Williams stated, the upgrade has always been in the 10-year plan as an expenditure.

Unfinished Business:

CAD Report –Mark Thonnings, Project Manager (Logisys) introduced himself to the board. He reported, Logisys continues to work with Travis and Dave to acquire the functionalities needed for our agency. Chief Williams stated, Dave Bieser continues to work the Logisys technicians (Dan and Mark) to resolve issues. Board Member Wright asked Shop Steward Prater, if the employees are pleased with the progress that has been made. Shop Steward Prater stated, there have been some improvements, however, several issues still remain.

Festus Police Department Radio – Chief Williams informed the board, the Festus Police new radio 800 MHz radio system went live. The dispatch consoles, portable radios and mobile radios are up and running. The old VHF system will remain in place for at least a week. Chief Williams stated, during a recent chiefs meeting, Chief Tim Lewis stated, it was nice to move into the 21st Century. Board Member Wright congratulated the 9-1-1 employees that were involved in the launch of the Festus system. Chief Williams stated, Dave Bieser and Tom Nahlik did a good job.

Financial:

Bills of the Session – The bills of the session were presented. A Motion was made by Gary Wright, seconded by Paul Mayer to approve the May 2021 bills presented in the amount of \$154,106.88 checks 15458-15503 (15490 Voided) (Including EFT's). The vote was as follows:

Gary Wright	Yes
Paul Mayer	Yes
Brian Taylor	Yes
Vernon Cherry	Yes
Andy Sides	Yes
David Kennedy	Yes (via Zoom)
John Scullin	Yes

Monthly Audit Report – Chairman Scullin presented the March 2021 Audit Report.

Sales Tax Revenue – Chief Williams reported the sales tax revenue for the month of April 2021 was \$811,390.85.

Announcements – Chairman Scullin thank Chris Hermann for researching and acquiring the new Mondopad for the board room.

BOARD MEMBER DAVID KENNEDY LEFT THE MEETING

A Motion was made by, Vernon Cherry, seconded by Gary Wright to adjourn the open session into closed session for the purpose of Contracts, Litigation and Personnel. The vote was as follows:

Vernon Cherry	Yes
Gary Wright	Yes
Brian Taylor	Yes
Andy Sides	Yes
Paul Mayer	Yes
John Scullin	Yes

Report from Executive Session – None

A Motion was made by Paul Mayer seconded by Brian Taylor to adjourn the open session of the meeting. All present were in favor.

Respectfully Submitted

John Scullin
Chairman

Vernon Cherry
Secretary