

**JEFFERSON COUNTY 9-1-1 DISPATCH**  
**Minutes of Regular Meeting**  
**June 17, 2021**

A regular meeting of the Jefferson County 9-1-1 Dispatch Board was duly called to order at 2:03 pm at Jefferson County 9-1-1 Dispatch and with an electronically linked social media source by Board Member John Scullin. The following members of the Board were in attendance.

John Scullin – Chairman (via zoom)  
Vernon Cherry – Secretary  
David Kennedy – Member (via zoom)  
Andy Sides – Member (arrived at 2:28)  
Brian Taylor – Member  
Gary Wright – Member

Absent            Paul Mayer – Vice-Chairman

Also present:    Travis Williams – Chief  
                  David Bieser – Assistant Chief  
                  Bob Sweeney – Counsel

**Guests:** Michelle Caraway, Chris Hermann, Mike Prater, Tanya Moder, Rebecca Presnell, Jeffco 911 -  
**ZOOM Attendees:** Bailey Epple, Tom Nahlik, Janet Smith, Cheyenne Fowler (Jeffco 9-1-1), Mark Thonnings (Logisys)

**Agenda** – Chairman Scullin presented the agenda. Chief Williams requested the Ethics Ordinance adoption be added under legal. A Motion was made by David Kennedy, seconded by Brian Taylor to approve the amended Agenda. All present were in favor.

**Minutes** – Chairman Scullin presented the minutes of the regular session meeting of May 20, 2021, 2021. A Motion was made by David Kennedy, seconded by Gary Wright to approve the regular session Minutes of May 20, 2021. All present were in favor.

**Guests Forum & Comments:**

Shop Steward Prater stated, the dispatchers would like to acknowledge and thank Chief Bob Dunn for responding to the center to check on the dispatchers. He stopped by to make sure everyone was doing okay after handling the call with an officer involved shooting and a call involving a boating accident.

**Crew Leader/Crew Recognition** - Chief Williams presented Crew Lead Tanya Moder with a Jeffco 9-1-1 Challenge coin to recognized her and the two crews she leads for the calls they handled during a recent shooting involving a SWAT Officer and another call involving a boating accident. Chairman Scullin also congratulated Tanya and her crew and wanted them to know how much the board appreciates the staff.

**Committees:**

**Jefferson County Emergency Services** – Chief Williams informed the board; we had a brief meeting, discussions were held regarding Mission Critical being on site the previous week.

**PSC Meeting** – They did meet. No Report

**Operations Meeting** – Mission Critical was on site during the meeting and met with some of the agencies.

**Chief's Report:**

**Perfect Attendance** – Chief Williams reported, the agency had 28 employees with perfect attendance for the month May 2021.

**Public Relations Report** – Chief Williams stated, the Public Relations report was emailed to the board for their review.

**Education Report** – Chief Williams stated, the Education Report was emailed to the board for their review.

**Statistic Report** - Chief Williams reported the following statistics for the month May 2021

**May 2021 26,644 Total Calls**

**7,129** (9-1-1 Calls) (Three calls answered in less than acceptable time frame)

**CALEA Report** – Angie Edmond report the annual CALEA Audit was completed. The agency is required to comply with 207 standards. Upon completion of the audit, the agency had three standards in which we were not in compliance. Angie explained to the board, the standards not in compliance were basically just the wording that needed to be re-written within the standard. We needed to add some wording to the standards to address Amber Alerts and IPAWS.

**Legal:**

**Missouri Ethics Ordinance** – Board Member Brian Taylor read Missouri Ethics Ordinance 06-01-2021 by title for adoption. Board Member Brian Taylor read the second reading by title. A Motion was made Gary Wright, seconded by Vernon Cherry to adopt the Missouri Ethics Ordinance 06-01-2021. The vote was as follows:

Gary Wright	Yes
Vernon Cherry	Yes
Andy Sides	Yes
Brian Taylor	Yes
David Kennedy	Yes
John Scullin	Yes

**Union Negotiations** – Nothing to report

**New Business:**

**Microwave Upgrade** - Chief Williams informed the board, he has been working in lockstep with St. Louis County and St. Charles County on the Microwave Upgrade. Meetings have been held with NOKIA to discuss the upgrade slotted for 2023. This will allow for better pricing for all three counties. Chief Williams stated, the estimated cost for our county will be 1.2 million to 1.4 million dollars. He is hoping to have some hard numbers next month. The upgrade should keep us good for another 10 years.

**Municipal Channel** – Chief Williams informed the board, the municipal channel and talk group will be up and running by August 1, 2021. This will be a radio channel for all of the municipalities and the

school/college police with the exception of Arnold. The new channel will alleviate some of the congestion on the Sheriff channel. This channel will also require an additional radio position in the radio room.

**Subscriber Radio Refresh** – Chief Williams informed the board, the field radios are also 10 years' old and will be approaching end of life. Chief Williams suggested creating a committee to develop a plan for the replacement of those units. A committee was formed of Paul Mayer, Brian Taylor and Gary Wright. Chief Williams informed the board, this project will have a cost of approximately 7 million dollars. The new radios have the capability of been programmed via WiFi.

**Unfinished Business:**

**Bids for the Ford Escape** – Board Member Brian Taylor open the bids for the Ford Escape and they were as follows:

Quick Lane Motors	\$1,960.00
Bailey Epple	\$2,008.00
Janet Smith	\$1,500.00
Michelle Caraway	\$2,050.00

A Motion was made by Vernon Cherry, seconded by David Kennedy to accept the high bid of \$2,050. The vote was as follows:

Vernon Cherry	Yes
David Kennedy	Yes
Brian Taylor	Yes
Andy Sides	Yes
Gary Wright	Yes
John Scullin	Yes

**CAD (Logisys Report)** – Chief Williams informed the board, he and Assistant Chief Bieser continue to have weekly meetings and updates for Logisys.

**Financial:**

**Bills of the Session** – The bills of the session were presented. A Motion was made by Gary Wright, seconded by Brian Taylor to approve the June 2021 bills presented in the amount of \$497,278.26 checks 15505-15543 (Including EFT's). The vote was as follows:

Gary Wright	Yes
Brian Taylor	Yes
Vernon Cherry	Yes
Andy Sides	Yes
David Kennedy	Yes
John Scullin	Yes

**Monthly Audit Report** – No Report.

**Sales Tax Revenue** – Chief Williams reported the sales tax revenue for the month of May 2021 was \$1,034,263.85. We are up \$563,000 for the year.

**Announcements** – Chief Williams thanked the dispatchers for all their work during the last month with the call volume and CAD issues. He appreciated their hard work and dedication.

A Motion was made by, Vernon Cherry, seconded by Gary Wright to adjourn the open session into closed session for the purpose of Contracts, Litigation and Personnel. The vote was as follows:

Vernon Cherry	Yes
Gary Wright	Yes
Brian Taylor	Yes
Andy Sides	Yes
David Kennedy	Yes
John Scullin	Yes

**Report from Executive Session** – The board passed a Motion to create four dispatch supervisory positions with a salary of \$70,000 along with a mechanism for selecting and hiring those individuals.

A Motion was made by Gary Wright seconded by Andy Sides to adjourn the open session of the meeting. All present were in favor.

Respectfully Submitted

John Scullin  
Chairman

Vernon Cherry  
Secretary