

**JEFFERSON COUNTY 9-1-1 DISPATCH**  
**Minutes of Regular Meeting**  
**July 15, 2021**

A regular meeting of the Jefferson County 9-1-1 Dispatch Board was duly called to order at 2:00 pm at Jefferson County 9-1-1 Dispatch and with an electronically linked social media source by Chairman John Scullin. The following members of the Board were in attendance.

John Scullin – Chairman  
Paul Mayer – Vice-Chairman  
Vernon Cherry – Secretary  
David Kennedy – Member (arrived at 2:02) via zoom  
Brian Taylor – Member  
Gary Wright – Member

Absent            Andy Sides – Member

Also present:    Travis Williams – Chief  
                      Bob Sweeney – Counsel

**Guests:** John Whitehead, (Hexagon), Chief Jeff Broombaugh (Rock Community F.P.D.), Jim Terry, Angie Edmond (911), Shawn Legens (911), Mike Prater (911)

**ZOOM Attendees:** Penni May (9-1-1), Charles Groetke, Mark Thonnings (Logisys), Tom Nahlik (911), Tanya Moder (911), Rich Wichmann (911)

**Agenda** – Chairman Scullin presented the agenda. A Motion was made by Vernon Cherry, seconded by Gary Wright to approve the Agenda. All present were in favor.

**Minutes** – Chairman Scullin presented the minutes of the regular session meeting of June 17, 2021. A Motion was made by Paul Mayer, seconded by Vernon Cherry to approve the regular session Minutes of June 17, 2021. All present were in favor.

**Guests Forum & Comments:**

Jim Terry announced he will be running for the 9-1-1 Board of Directors seat next April. He advised Dr. Vernon Cherry will not be running. Board Member Cherry concurred, he will not be running for re-election.

**Committees:**

**Jefferson County Emergency Services** – Nothing to report

**PSC Meeting** – No Quorum

**Operations Meeting** – Short discussion regarding duplicate street names and the Mission Critical Report.

**Chief's Report:**

**Perfect Attendance** – Chief Williams reported, the agency had 26 employees with perfect attendance for the month June 2021.

**Public Relations Report** – Chief Williams stated, the Public Relations report was emailed to the board for their review. Public Relations events are beginning to pick up.

**Education Report** – Chief Williams stated, the Education Report was emailed to the board for their review. Training is going really well. Shop Steward Prater was in agreement the training is going very well.

**Statistic Report** – None

**Legal:**

**Union Negotiations Meeting** – Chief Williams informed the board, the committee has not met. He is working on gathering numbers. Chairman Scullin requested the Chief schedule a meeting for August.

**New Business:**

**Microwave Upgrade** - Chief Williams informed the board, the quote has been received from Nokia for the Microwave upgrade at the 18 tower sites. The total cost for Jefferson County 9-1-1 Dispatch is \$2,132,000.00. Chief Williams stated, the upgrade is a budgeted item in the 10-year plan.

**UPS Batteries (Tower sites)** – Chief Williams informed the board the UPS Batteries at the 18 tower sites also need replacing. The cost to replace the batteries is \$51,000. The batteries need to be kept up to date in order to have Motorola continue performing the PM's through our maintenance contract. A Motion was made by Gary Wright, seconded by Vernon Cherry to approve the purchase of the batteries for \$51,000. The vote was as follows:

Gary Wright	Yes
Vernon Cherry	Yes
David Kennedy	Yes
Brian Taylor	Yes
Paul Mayer	Yes
John Scullin	Yes

**Unfinished Business:**

**Mission Critical Report** – Discussion moved to Executive Session

**Municipal Channel** - Discussion were held regarding the programming of the radios for the municipal channel along with the municipalities that will be on the channel.

**Subscriber Radio Refresh** – No meeting held.

**CAD (Logisys Report)** – Mark Thonnings stated, there is nothing significant to report. He is continuing to have weekly meetings with Chief Williams and Assistant Chief Bieser.

**Financial:**

**Bills of the Session** – The bills of the session were presented. A Motion was made by Gary Wright, seconded by Vernon Cherry to approve the July 2021 bills presented in the amount of \$265,510.53 checks 15545-15585 (Including EFT's). The vote was as follows:

Gary Wright	Yes
Vernon Cherry	Yes
Brian Taylor	Yes
David Kennedy	Yes
Paul Mayer	Yes
John Scullin	Yes

**Monthly Audit Report** – Monthly Audit submitted to the board.

**Sales Tax Revenue** – Chief Williams reported the sales tax revenue for the month of June 2021 was \$996,776.41. We are up 11% from last year.

**Announcements** – Chairman Scullin informed the board, a thank you note was received from Crew Lead Tanya Moder. He told Tanya he appreciated the card.

A Motion was made by, John Scullin, seconded by Gary Wright to adjourn the open session into closed session for the purpose of Contracts, Litigation and Personnel. The vote was as follows:

John Scullin	Yes
Gary Wright	Yes
Vernon Cherry	Yes
Brian Taylor	Yes
David Kennedy	Yes
Paul Mayer	Yes

**Report from Executive Session** – Nothing to report.

A Motion was made by Vernon Cherry seconded by Brian Taylor to adjourn the open session of the meeting. All present were in favor.

Respectfully Submitted

John Scullin  
Chairman

Vernon Cherry  
Secretary