



**TENTATIVE AGENDA**  
**July 18, 2019**  
**JEFFERSON COUNTY 9-1-1 DISPATCH**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**

Notice Posted July 17, 2019 at 2pm

**Notice is hereby given that the Jefferson County 9-1-1 Dispatch will conduct a meeting at 2pm**

**July 18, 2019 at Jefferson County 9-1-1 Dispatch, 5475 Buckeye Valley Road, House Springs, MO 63051**

**Jefferson County 911 works to comply with the American with Disabilities Act requirements. Individuals who require accommodations to attend meetings should contact Jefferson County 911 at 636-797-9797 48 hours prior to the meeting date.**

The tentative agenda of this meeting includes:

Call to Order – **Chairman Scullin**

Acceptance of Agenda

Meeting Minutes

**Regular Session (June 20, 2019)**

**Executive Session (June 20, 2019)**

Guest Forum & Comments

**Committees**

**Jefferson County Emergency Services Association**

**PSC**

**Operations Committee**

Chief's Report

**Perfect Attendance Report**

**Statistic Report (Monthly)**

**Public Relations/Education Report**

Legal

**Surplus Property Resolution (Monopole (Valle Site))**

**Dunklin School Police Interagency Agreement**

Old Business

**CAD Upgrade**

**Outside Fence Bids**

New Business

Financial

**Current Expenses (July, 2019)**

**Monthly Audit Report**

**Sales Tax Revenue (June, 2019)**

**Announcements**

The tentative agenda of this meeting also includes a vote to close part of this meeting pursuant to Sections 610.021.1 RSMo, for the purpose of discussion concerning litigation, personnel & contracts.

Adjourn to Closed Session

Reconvene to Open Session

Report on Closed Session

Adjournment

**JEFFERSON COUNTY 9-1-1 DISPATCH**  
**Minutes of Regular Meeting**  
**June 20, 2019**

A regular meeting of the Jefferson County 9-1-1 Dispatch Board was duly called to order at 2:00 pm at Jefferson County 9-1-1 Dispatch by Vice-Chairman Paul Mayer. The following members of the Board were in attendance.

Paul Mayer –Vice-Chairman  
Vernon Cherry - Secretary  
David Kennedy – Member  
Andy Sides – Member (Arrived at 2:02)  
Brian Taylor – Member (arrived at 2:06)  
Gary Wright – Member

Absent: John Scullin – Chairman

Also present:

Travis Williams – Chief  
Bob Sweeney – Attorney  
Penni May – Business Manager

**Guests:** Assistant Chief David Bieser (Jeffco 9-1-1), Assistant Chief Kevin Wingbermuehle, (Rock Community F.P.D.), Chief Tom Lakin (High Ridge F.PD.), Assistant Chief Ken Theling, (High Ridge F.P.D.), Trista McGrath (Jeffco 9-1-1).

**Agenda** –Vice-Chairman Mayer present the agenda. Chief Williams requested to amend the agenda to include Anti-Harassment update under New Business. A Motion was made by David Kennedy, seconded by Gary Wright to approve the amended agenda. All present were in favor.

**Minutes** – Vice-Chairman Mayer presented the minutes of the regular session meeting of May 23, 2019. A Motion was made by David Kennedy, seconded by Gary Wright to approve the regular session minutes of May 23, 2019. All present were in favor.

**Guest Forum & Comments:** None

**Committees:**

**Jefferson County Emergency Services** – Chief Williams reported, a presentation was given by the Health Department on suicide awareness and resources available for those types of events.

**PSC Meeting** – No Meeting

**Operations Committee** – Chief Williams reported, discussions were held regarding the CAD demo. The problems with the tones on the 800 Mhz system were also discussed. They also worked on the after action report.

**Chief's Report:**

**Perfect Attendance** – Chief Williams reported, the agency had 28 employees with perfect attendance for the month May 2019.

**Public Relations Report** –No report

**Education Report**– Chief Williams presented the Education Report.

**Statistic Report:** Chief Williams reported the following statistics for May 2019.

**May 2019**                      **25,428 Total Calls**              **7,253 9-1-1 Calls**

**Two calls fell into the below acceptable range**

**Legal:**

**Surplus Property Resolution (Monopole Valle Site)** – Chief Williams stated, the Monopole at the Valle Site was discussed at the last meeting. We no longer need the Monopole and we currently are paying for one-half of the generator maintenance cost to Valle Ambulance. Chief Williams stated, the surplus resolution would be presented at the July meeting. He did obtain a bid of \$4,300 to remove the Monopole.

**Dunklin School Police Interagency Agreement** – Chief Williams informed the board, he has reached out to the police officer at the Dunklin R5 School district and radio testing was performed. The Interagency Agreement will be presented at the July 2019 board meeting.

**Pictometry Resolution** – Vice-Chairman Mayer presented Resolution 2019-06. Chief Williams informed the board, the resolution is to renew the agreement with Jefferson County for the use of the Pictometry aerial imagery software for the addressing/mapping department. This agreement renews every two years. The cost for two years is \$5,720.00. Board Member Kennedy inquired if the agreement still includes an emergency fly over in the event of a large scale incident would occur. Chief Williams stated, he would inquire and bring the answer back to the July meeting. Vice-Chairman Mayer read Resolution 2019-06 for acceptance. A Motion was made by Brian Taylor, seconded by Gary Wright to adopt Resolution 2019-06. The vote was as follows:

Brian Taylor	Yes
Gary Wright	Yes
Vernon Cherry	Yes
David Kennedy	Yes
Andy Sides	Yes
Paul Mayer	Yes

**Missouri Ethics Ordinance** - Chairman Scullin presented and read the Missouri Ethics Ordinance 2019-07 for acceptance. A Motion was made by Vernon Cherry, seconded by Gary Wright to adopt the ordinance as presented. The vote was as follows:

Vernon Cherry	Yes
Gary Wright	Yes
Andy Sides	Yes
Brian Taylor	Yes
David Kennedy	Yes
Paul Mayer	Yes

**Old Business:**

**CAD Upgrade** - Chief Williams stated, LogiSYS presented a CAD demonstration to the Fire/EMS and Law Enforcement agencies. This demo was centered more around Fire and EMS and the functions the CAD could provide for their responses. Chief Williams stated the CAD can provide all of the functions the agencies need. It can perform the select and recommend, closest unit, AVL. Chief Williams stated the mobile responder side of the system is more cost effective for the agencies and 9-1-1. Chief Williams stated, we will need a CAD System administrator in the future, however, he was of the opinion, this CAD is much more user friendly for himself and his staff. Chief Williams informed the board, the quote for twelve workstations for the main facility and eight for the back-up facility and up to 300 mobile devices is \$494,606.00. Chief Williams stated, the cost is comparable to our current cost with Hexagon. The annual maintenance for the software is less expensive than we are currently paying, which makes the agencies cost less for their licenses. The quote does not include the hardware for the new system. Chief Williams stated, we would purchase the hardware separate on government bid. Chief Williams stated, at this point, a CAD upgrade was scheduled for 2021, so if we make the decision to move to LogiSYS, a portion of the cost will need to come out of the 2019 budget. Chief Williams stated, it will take nine to ten months to completed deployment. Chief Williams informed the board, it was his recommendation along with the Fire/EMS and Law Enforcement to move forward with the conversion of CAD to LogiSYS. Board Member Kennedy inquired about a statement at the last board meeting with regards to all agencies having equipment that is compatible with the new CAD. Chief Williams stated the quote includes the licensing for all the agencies, however, not the hardware. Chief Williams stated, he was of the opinion the agencies

should own their hardware and this may assist in the care of the device. Assistant Chief Theling stated, we are overdue with not having a system that meets today's technology. The agencies are in favor of making the move. We all know the history we have had with Intergraph/Hexagon in the past with the mobile responder not working. The agencies step up and were ready for mobile responder and it would never work and we did not receive the service needed from Intergraph/Hexagon. He also stated the new system seems easier. Board Member Kennedy inquired is anyone has actually seen the CAD live. Chief Williams stated, he and Assistant Chief Bieser went to Philadelphia last fall to observed a LogiSIS CAD that performed all three functions. Board Member Kennedy inquired if all the small agencies will be able to afford this change. Chief Williams stated, Jefferson County 9-1-1 will be providing the software for the new CAD. Board Member Wright inquired about the cost of a single device needed by an agency. Chief Williams stated, each agency will be deciding which device will work the best for their agency. Chief Williams stated, he may get into hardware expense down the road, but for now this bid is for software only. Assistant Chief Wingbermuehle inquired about the AVL software. Chief Williams stated, the bid did include the AVL software. A Motion was made by David Kennedy, seconded by Gary Wright to enter into to negotiations with Logisys for a new CAD. Vice-Chairman Mayer inquired if 300 licenses will be enough for the entire county. Chief Williams stated, the licenses are concurrent, so while the Sheriff may have 150 units on the road we would only give them about 60 or 70 licenses, because they would not have more than 60 or 70 units on the road at one time. Vice-Chairman Mayer inquired if we are required to go out for bid for a CAD system. Chief Williams stated, we are not required to go out for bid, due to Logisys being a sole source. Chief Williams stated, he does have a letter stating such from Logisys. Chief Williams stated, this system does tie into the St. Louis County C.A.R.E. system and this is a goal we are trying to achieve for the Sheriff Department. Attorney Sweeney suggested to obtain disclaimer statements from the agencies that will not be able to obtain suitable equipment to utilize the new system. The vote was as follows:

David Kennedy	Yes
Gary Wright	Yes
Vernon Cherry	Yes
Andy Sides	Yes
Brian Taylor	Yes
Paul Mayer	Yes

### **New Business:**

**Main Facility Perimeter Fence Bids** – Chief Williams informed the board, Phase 2 of the renovation was to replace the fence. He presented two bids to the board for consideration. The bids are to replace the existing fence and to include the new parking area. He informed the board, he did contact Imperial Fence to request some references. Board Member Kennedy inquired about closing mechanism on the walk through gate. Chief Williams informed the board, a new closure mechanism will be put on the gate.

<b>Imperial Fence</b>	<b>\$36,800</b>
<b>D&amp;S Fence</b>	<b>\$45,050</b>

A Motion was made by Vernon Cherry, seconded by Brian Taylor to approve the bid from Imperial Fence in the amount of \$36,800 upon receiving satisfactory responses from their references. All present were in favor.

**Harassment Policy Update** – Chief Williams informed the board, we currently held EEOC training for the managers. The attorney that taught the training provided some suggestions and Penni updated the policy with the wording so it would apply to our agency. Attorney Sweeney has reviewed the changes for approval. Board Member Sides and Board Member Taylor stated, the Sheriff Department utilizes the Power DMS software for testing and employees electronically signing off on changes and it works well for them. A Motion was made by Andy Sides, seconded by Vernon Cherry to approve the updated policy for the handbook. All present were in favor.

### **Financial**

**Bills of the Session** – The bills of the session were presented. A Motion was made by Gary Wright seconded by Brian Taylor to approve the June 2019 bills presented in the amount of \$278,332.14. Checks 14423 – 14468 (14426 Voided) and EFTs. The vote was as follows:

Gary Wright	Yes
Brian Taylor	Yes
Andy Sides	Yes
David Kennedy	Yes
Vernon Cherry	Yes
Paul Mayer	Yes

**Audit Report** – April 2019 Audit report was presented.

**Sales Tax Revenue:** Chief Williams reported the sales tax revenue for the month of May 2019 was \$938,510.26.

**Announcements:** None

A Motion was made by David Kennedy, seconded by Andy Sides to adjourn the open session into closed session for the purpose of Contracts, Litigation. The vote was as follows:

David Kennedy	Yes
Andy Sides	Yes
Gary Wright	Yes
Brian Taylor	Yes
Paul Mayer	Yes
Andy Sides	Yes
John Scullin	Yes

**Report from Executive Session: Nothing to Report**

A Motion was made by David Kennedy, seconded by Vernon Cherry to adjourn the open session of the meeting. All present were in favor.

Respectfully Submitted

John Scullin  
Chairman

Vernon Cherry  
Secretary