

JEFFERSON COUNTY 9-1-1 DISPATCH
Minutes of Regular Meeting
January 16, 2020

A regular meeting of the Jefferson County 9-1-1 Dispatch Board was duly called to order at 2:00 pm at Jefferson County 9-1-1 Dispatch by Chairman Scullin. The following members of the Board were in attendance.

John Scullin - Chairman
Paul Mayer –Vice-Chairman
Vernon Cherry – Secretary
David Kennedy – Member
Andy Sides – Member
Gary Wright – Member

Absent: Brian Taylor – Member

Also present:
Travis Williams – Chief
Bob Sweeney – Attorney
Penni May – Business Manager

Guests: Assistant Chief David Bieser (Jeffco 9-1-1), Captain RhineBerger, (Crystal City Fire)

Agenda –Chairman Scullin presented the agenda. Chief Williams requested Code Red and IPAWS be added under New Business. Board Member Kennedy requested the Festus Special Road District be moved up and placed under Acceptance of Agenda. A Motion was made by David Kennedy, seconded by Gary Wright to approve the amended agenda. All present were in favor.

Festus Special Road District – Mike Rhineberger with the Festus Special Road District inquired if the board would consider allowing the Road District access to the radio system for a monthly fee. Chief Williams stated, he had already discussed the request with Mr. Rhineberger and they are only looking to add about four portable radios and one talk group to the system. Chief Williams stated, the Road District would have to provide their own radios and would be set on a low priority level for radio usage. Board Member Kennedy stated, he would like to see the requested granted and requested to discuss the matter of a possible contract with Festus Special Road District in the closed session. Chairman Scullin agreed with Board Member Kennedy.

Minutes – Chairman Scullin presented the minutes of the regular session meeting of December 19, 2019. A Motion was made by Vernon Cherry, seconded by Paul Mayer to approve the regular session minutes of December 19, 2019. All present were in favor.

Guest Forum & Comments: None

Committees:

East West Gateway Communication Core Group- Nothing to report. Chief Williams did attend the December meeting and submitted his letter of reappointment.

Jefferson County Emergency Services – Election of Officers was held. The Red Cross visited the meeting to discuss the programs offered by the Red Cross.

PSC Meeting –No meeting

Operations Committee – No meeting

Chief's Report:

Perfect Attendance – Chief Williams reported, the agency had 27 employees with perfect attendance for the month December 2019.

Public Relations Report –Chairman Scullin presented the Public Relations

Education Report– Chairman Scullin presented the Education Report

Statistic Report: Chief Williams reported the following statistics for December 2019.

December 2019 **22,264 Total Calls** **6,815 9-1-1 Calls**

2019 Calls

9-1-1 calls for 2019 **79,903** **(Up 2.4% from the previous year)**

The events dispatched for both for Fire/EMS and law enforcement were also up.

Law Enforcement events **(Up 2.85% from the previous year)**
Fire/EMS events **(Up 3.83 % from the previous year)**

Legal: None

Unfinished Business:

LOGISYS CAD - Chief Williams informed the board, mapping is complete for the most part Assistant Chief Bieser is working with the EMS agencies on the deployment tables. Chief Williams informed the board, a conference call was held during the week and we anticipate having all of our information wrapped up by the end of February. Hardware has been ordered and shipped to LOGISYS. Still looking at a CAD cut over time frame of June or July with MDT's in the field a month later.

Chief Williams stated, he has been receiving a lot of questions from the Fire/EMS agencies with regards to the type of equipment they need to purchase for the MDT's. Chief Williams stated the Sheriff Office purchased Panasonic Semi-Rugged tough books. He also stated, in the beginning he had recommended to the board for 9-1-1 to provide the software and the agencies to provide the hardware. He has reconsidered that recommendation and requested the board's input on a proposal for 9-1-1 to purchase the tough books for the agencies and have all the same devices out in the field. This would allow 9-1-1 to require a certain product to utilize the system. This would be similar to when we purchase the initial radios for the agencies. Chief Williams stated, the cost would be approximately \$850,000. This would include reimbursing the Sheriff's Office for the hardware they have already purchased. Having the exact device type being utilized by all agencies will make deployment and maintenance for the 9-1-1 staff less complicated. Chief Williams stated the end customer in the field is going to get the best service from a device of higher quality. Board Member Kennedy requested Chief Williams look into the cost of this type of equipment deployment. He also requested the Chief look into the down side of the proposal. Board Member Wright inquired if this would be just an initial purchase. Chief Williams stated, it would be much like the radio deployment, initial purchase by 9-1-1 and then relinquish ownership to each agency, then each agency would be responsible for additional equipment or replacements. Board Member Wright inquired about using a I-Pad vs a tablet. Board Member Sides explain how the tough book is utilized at the Sheriff Office and why it would be needed vs a I-Pad. A discussion was held regarding the difference and why the full tough book is needed over the I-Pad. Chairman Scullin stated another item that needs to be considered is the cost of the mounting station in the emergency apparatus. He informed the board, some of these products will become very costly. Chief Williams stated, each agency would be responsible for their own docking station. Chairman Scullin stated, after the initial deployment, the agencies should be informed the software will only be allowed on devices approved by Jefferson County 9-1-1 Dispatch. Chief Williams stated, we would only be deploying one device in each piece of apparatus and two duty officers for each agency.

New Business:

Walnut Valley Demolition – Chief Williams informed the board, a bid proposal ad has been placed in the paper for the demolition of the Walnut Valley house. Bids are due back prior to the next board meeting and presented at that time.

OnSolve (Code Red) – Board Member Kennedy stated the emergency notification being sent to the citizens no longer states the call is being sent from Jefferson County 9-1-1 Dispatch. The previous notification indicated the call was from Jefferson County 9-1-1 Dispatch. Board Member Kennedy stated, the agency is paying \$54,000 a year for a service that does not even announce the notifications are from Jefferson County 9-1-1 Dispatch. Board Member Kennedy stated, he would like for us to research a vendor that is going to at least mention our agency in the notification. Chief Williams stated, he has been discussing this issue with OnSolve. The weather alerts are generated automatically and we did sign up for that service. He stated OnSolve is required to put their name on the alert to be in compliance with FCC guidelines. The automated system allows for the weather warning to be alerted faster than having the radio room generate the alert. When Jefferson County 9-1-1 Dispatch launches an alert regarding a non-weather related event in the county, it notifies the citizens and states the alert is from Jefferson County 9-1-1 Dispatch. Chairman Scullin stated, 99% of the residents already receive the weather information on their phones for free. The OnSolve is a good service for our citizens if something is going on in our immediate area. Chief Williams stated, OnSolve is working on the NextGen Weather app and we are not the only customer concerned with the alerts. Chief Williams stated, he would like to give OnSolve a chance to work this out.

IPAWS – Chief Williams informed the board, the agency is compliant with IPAWS and knew Board Member Wright had some questions at the last couple months regarding the alerting system. Chief Williams stated back in October, 2019 the Federal Government required users to launch a test call that went to the Federal Government to verify your agency was proficient with the system. Civil Emergency, Evacuation Immediate, Hazardous Material, Law Enforcement, Local Area, and Shelter in place, are the types of incidents the system can be utilized. Chief Williams stated, so if we do have an incident on HWY 55, we can call the people in the geographical area as they are coming into the area. We can also set a timer for the alert. Board Member Wright inquired if the message would indicate it's from Jefferson County 9-1-1 Dispatch. Chief Williams stated, that is correct. Board Member Kennedy stated, if you have a Hazmat situation and you send out a Code Red alert you only get the registered phones, if you utilize IPAWS you get everyone. Chief Williams informed the board, the agencies notify us when a call needs to be launched for an incident. Board Member Wright stated, he would like Jefferson County 9-1-1 to make sure all our agencies are made aware of the IPAWS features available to them. Chief Williams stated, the IPAWS is really more of an Emergency Management tool and they would need to be involved in the launching of the alerts.

Financial

Bills of the Session – The bills of the session were presented. A Motion was made by Gary Wright seconded by Paul Mayer to approve the January 2020 bills presented in the amount of \$129,057.90 Checks 14739-14781 and EFTs. The vote was as follows:

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| Gary Wright | Yes |
| Paul Mayer | Yes |
| Vernon Cherry | Yes |
| Andy Sides | Yes |
| David Kennedy | Yes |
| John Scullin | Yes |

Monthly Audit Report – Chairman Scullin presented the monthly audit report.

Sales Tax Revenue: Chief Williams reported the sales tax revenue for the month of December 2019 was \$797,764.41.

Announcements: Radio Technician Tom Nahlik has be with the agency 25 years.

A Motion was made by David Kennedy, seconded by Vernon Cherry to adjourn the open session into closed session for the purpose of Contracts, Litigation and Personnel. The vote was as follows:

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|---------------|-----|
| David Kennedy | Yes |
| Vernon Cherry | Yes |
| Gary Wright | Yes |
| Andy Sides | Yes |
| Paul Mayer | Yes |
| John Scullin | Yes |

Report from Executive Session: None

A Motion was made by David Kennedy, seconded by Paul Mayer to adjourn the open session of the meeting. All present were in favor.

Respectfully Submitted

John Scullin
Chairman

Vernon Cherry
Secretary